

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator AMY MCEVOY	Licence Number 2018799	Inspection Date September 19, 2025
Facility Name Little Steps Havelock		Telephone Number (506) 534-2325
Address 13 Cross Street Havelock NB E4Z 5E8		
Name of Early Learning and Childcare Licensing Staff Celina Boudreau Chiasson		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Sep 26, 2025	Sep 19, 2025
Comments: While adding a new staff member into the system, a copy of a criminal record check/vulnerable sector check is missing. All staff members must have a copy of a criminal record check/vulnerable sector check in their files. The staff member in question immediately sent a copy of their criminal record check/vulnerable sector check to the administrator; a copy was printed and inserted in the file. Deficiency is now compliant			

General Comments
<p>The Quality Assurance Monitor is on site for a monitoring inspection.</p> <p>The Quality Assurance Monitor is on site during free indoor play.</p> <p>The Quality Assurance Monitor observed a staff member singing nursery rhymes and reading books with the children. The staff member engages with the children during story time and is attentive to their responses. The Quality Assurance Monitor also observed the children participating in role-playing games with costumes, as well as a classroom group going for a walk.</p> <p>The Quality Assurance Monitor verified these items:</p> <ul style="list-style-type: none"> - ratio and maximum number of children - child guidance - indoor play area - indoor play area materials and equipment - storage space - diaper changing <p>During the visit, the ratio is respected.</p>

original signed by
Celina Boudreau Chiasson

Signature of Early Learning and Childcare Licensing Staff

September 19, 2025

Date

original signed by
Nicole Weir

Signature of Operator/Designate

September 19, 2025

Date