

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Little Munchkins Preschool Inc.	Licence Number 2017993	Inspection Date March 09, 2022
Facility Name Munchkins Clubhouse 2017		Telephone Number (506) 474-1843
Address 2288 640 Route Hanwell NB E3E 2E8		
Name of Early Learning and Childcare Licensing Staff Joanne Voye Page		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (k) emergency evacuation and fire drill records. Comments:	24(1)(k)	Mar 18, 2022	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (l) management of potential illness forms provided by the Minister. Comments: Deficiency is now compliant	24(1)(l)	Mar 09, 2022	Mar 09, 2022

**General Comments**

Monitoring visit performed and staff were observed wearing masks including the school age children. Administrative records were reviewed and attendance, Fire Drill and outdoor checklist was reviewed. A fire drill was not completed in February. These must be documented on a monthly basis. Staff vaccination status was verified also. Children were observed outdoors earlier before lunch. Upon arrival, both groups were enjoying some quiet activities and the plan is to go outside again this afternoon. It is a great day for outdoor play. Upon arrival I observed children reading, coloring, playing lego, playing house etc. Please ensure new staff have an orientation so they are familiar with the staff responsibilities and what to do when children leave the centre sick. They need to know the forms that are required to be filled out. The administrator showed the new staff how to do this during my visit. Also Return after Exclusion forms are considered confidential forms and should not be posted in a visible area. Please ask parents to sign them promptly and file in the child file accordingly..

original signed by  
**Joanne Voye Page**

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Signature of Early Learning and Childcare Licensing Staff

March 09, 2022

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Date

original signed by  
**Leslie MacNeil**

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March 09, 2022

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Signature of Operator/Designate

Date