

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

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|--|---------------------------|------------------------------------|----------------|
| Name of operator Little Harvard Early Learning Centre Inc. | Licence Number 2017973 | Inspection Date April 23, 2025 | |
| Facility Name Little Harvard After School Havelock Campus | | Telephone Number (506) 632-1300 | |
| Address 576 Havelock Street Saint John NB E2M 2Y2 | | | |
| Name of Early Learning and Childcare Licensing Staff Kiesha Cobbett | | Position Title Inspector | |
| Order for Compliance | Regulation | Date to be corrected | Date corrected |
| 12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years. | 12(3) | Apr 07, 2025 | Apr 23, 2025 |
| Comments: Review of Staff Files: One staff member without a valid Criminal Record Check/Vulnerable Sector Check. The staff member cannot be left alone with the children. The operator is to send the new copy to the inspector once obtained. Deficiency is now compliant Review of Staff Files: One staff member without a valid Social Development Check. The staff member cannot be left alone with the children. The operator is to send the new copy to the inspector once obtained. Deficiency is now compliant | | | |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be. | 24(1)(c)(v) | Apr 07, 2025 | Apr 23, 2025 |
| Comments: One staff member without a valid Criminal Record Check/Vulnerable Sector Check. The staff member cannot be left alone with the children. The operator is to send the new copy to the inspector once obtained. Deficiency is now compliant | | | |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development. | 24(1)(c)(vi) | Apr 07, 2025 | Apr 23, 2025 |
| Comments: One staff member without a valid Social Development Check. The staff member cannot be left alone with the children. The operator is to send the new copy to the inspector once obtained. Deficiency is now compliant | | | |
| 33(1) An operator of a licensed facility shall provide outdoor play area materials and equipment that are varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility. | 33(1) | Apr 07, 2025 | Apr 23, 2025 |
| Comments: Outdoor Play Area Materials and Equipment are depleted. Operator to refer to Appendix 24 - Equipment and Materials for School-age Children, page 169 of the Operator Manual. Some suggested materials and equipment for outdoor play area are: Small wagons/wheelbarrows, balance beams, balancing items, climbing structure (may include rings, bars, ropes and poles for climbing, swinging, etc.), large cardboard boxes, blankets, tarps, skipping ropes, badminton and tennis rackets and nets, floor hockey sticks and nets. Deficiency is now compliant | | | |

General Comments

A follow-up inspection occurred today.

Licensing staff and the administrator discussed the outdoor play materials. While the children are in the outdoor play environment the outdoor play materials are to be brought outside with them. The outdoor play area is an extension of the indoor play environment, providing many of the same opportunities, including space for creative, quiet, pretend and sensory experiences.

All deficiencies are now compliant.

Facility is recommended for licensing.

original signed by
Kiesha Cobbett

Signature of Early Learning and Childcare Licensing Staff

April 23, 2025

Date

original signed by
Kerry-Anne Morris

Signature of Operator/Designate

April 23, 2025

Date