

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Little Harvard Early Learning Centre Inc.	Licence Number 2017973	Inspection Date March 24, 2025	
Facility Name Little Harvard After School Havelock Campus		Telephone Number (506) 632-1300	
Address 576 Havelock Street Saint John NB E2M 2Y2			
Name of Early Learning and Childcare Licensing Staff Kiesha Cobbett		Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Apr 07, 2025	
Comments: Review of Staff Files: One staff member without a valid Criminal Record Check/Vulnerable Sector Check. The staff member cannot be left alone with the children. The operator is to send the new copy to the inspector once obtained. Review of Staff Files: One staff member without a valid Social Development Check. The staff member cannot be left alone with the children. The operator is to send the new copy to the inspector once obtained.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Apr 07, 2025	
Comments: One staff member without a valid Criminal Record Check/Vulnerable Sector Check. The staff member cannot be left alone with the children. The operator is to send the new copy to the inspector once obtained.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Apr 07, 2025	
Comments: One staff member without a valid Social Development Check. The staff member cannot be left alone with the children. The operator is to send the new copy to the inspector once obtained.			
33(1) An operator of a licensed facility shall provide outdoor play area materials and equipment that are varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	33(1)	Apr 07, 2025	
Comments: Outdoor Play Area Materials and Equipment are depleted. Operator to refer to Appendix 24 - Equipment and Materials for School-age Children, page 169 of the Operator Manual. Some suggested materials and equipment for outdoor play area are: Small wagons/wheelbarrows, balance beams, balancing items, climbing structure (may include rings, bars, ropes and poles for climbing, swinging, etc.), large cardboard boxes, blankets, tarps, skipping ropes, badminton and tennis rackets and nets, floor hockey sticks and nets			

General Comments

A renewal inspection occurred today.

The children were observed in the outdoor play area playing catch with their educators, climbing up the tree, and coloring with chalk. When the children returned inside, they were observed washing hands before having snack and playing. Documentation around the room was current and reflective of the children's ongoing learning.

The following records were reviewed: Incident logs, fire drills, playground checks, and daily attendance sheets.

All staff files were viewed, and a random review of the children files was completed.

The inspector discussed with the administrator about chipped paint around the center. The administrator advised the inspector that a painting crew will be coming in within the next few weeks. The Quality Assurance Monitor will follow up on the next Monitoring Inspection.

original signed by
Kiesha Cobbett

Signature of Early Learning and Childcare Licensing Staff

March 25, 2025

Date

original signed by
Kerry-Anne Morris

Signature of Operator/Designate

March 25, 2025

Date