

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator The Young Women's Christian Association of Moncton Inc.	Licence Number 2017899	Inspection Date July 26, 2022	
Facility Name YW/Academie des Amis / Friends Academy		Telephone Number (506) 855-4349	
Address 135 Kendra Street Moncton NB E1C 9V9			
Name of Early Learning and Childcare Licensing Staff Erin MacLaggan		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Jul 27, 2022	
Comments: One staff member does not have a VSC that can be located as proof that the check was completed. The staff member must leave and obtain a VSC. They cannot return until completed.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Jul 29, 2022	
Comments: One staff file does not contain a signed statement. The staff member must review the Act & Regulations and sign a statement regarding their obligations under the Act & Regulations. A signed copy must be placed in the staff file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Jul 27, 2022	
Comments: One staff file does not contain a copy of a VSC. The staff member left to get the check and cannot return until the check has been completed and a copy is placed in their file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Jul 26, 2022	Jul 26, 2022
Comments: One staff file does not contain a copy of the SD Check. The check was located in the office and placed in the file. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jul 27, 2022	
Comments: Two staff files do not have a copy of the staff member's First Aid & CPR certificate. Operator must place copies in the staff files (they are presently in their emails).			

General Comments
Operator will send verification of compliance with regard to the VSC and the First Aid certificates to the QA Monitor as soon as they are completed.

original signed by
Erin MacLaggan

Signature of Early Learning and Childcare Licensing Staff

July 26, 2022

Date

original signed by
Angela Brushett

Signature of Operator/Designate

July 26, 2022

Date