

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator L'arbre de l'amitié Ltee	Licence Number 2017086	Inspection Date February 10, 2021
Facility Name Tree of Friends II		Telephone Number (506) 208-0389
Address 285 Restigouche Road Oromocto NB E2V 2H2		
Name of Early Learning and Childcare Licensing Staff Jennifer Godin		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Feb 12, 2021	
Comments: Observed two staff files that were missing a copy of educators duties and responsibilities.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Feb 12, 2021	
Comments: Two staff files were missing a copy of staff's signed statement acknowledging their obligations under the Act and Licensing regulations.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (b) the weekly menus.	25(b)	Feb 12, 2021	
Comments: Facilities provides snacks to school age children. A copy of the menu must be posted in a visible and prominent place in the facility.			

General Comments
<p>The classroom is now organized into "learning centers". Having learning centers will keep certain shelves free of clutter and excess materials and equipment and allows children opportunities for free choice of activities.</p> <p>Educator was observed interacting with children and being attentive to their needs. I observed positive child guidance, redirection and respectful communication practices between the educator and children.</p> <p>A reminder that "Tree of Friends II" must operate as its own licence in its own licenced spaces (the room upstairs, and the fenced in play area in the back of the building). It cannot use another facility's licenced space.</p> <p>It is recommended that all your documents that are required to be posted as per the Licencing Regulation be posted all together in the same place to make it easier for viewing.</p>

original signed by  
Jennifer Godin

February 10, 2021

Signature of Early Learning and Childcare Licensing Staff

Date

original signed by  
Yasmine Bergeron

Signature of Operator/Designate

February 10, 2021

Date