

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA OF GREATER SAINT JOHN INC.	Licence Number 2016400	Inspection Date March 30, 2021	
Facility Name YMCA OF GREATER SAINT JOHN HAZEN WHITE-ST. FRANCIS		Telephone Number (506) 646-2106	
Address 538 Sandy Point Road Saint John NB E2K 3S2			
Name of Early Learning and Childcare Licensing Staff Breanne Jones		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (b) educators must have successfully completed the Introduction to Early Childhood Education course or hold an Early Childhood Education Certificate.	11(b)	Mar 30, 2021	
Comments: One staff member has been enrolled in the 60 hour course, proof of enrollment in staff file. Another staff member has since started who does not have an ECE certificate. This staff member must be enrolled in 90 hour, and proof of enrollment has been placed in staff file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jan 25, 2021	Mar 30, 2021
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Jan 25, 2021	Mar 30, 2021
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Jan 25, 2021	Mar 30, 2021
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Jan 25, 2021	Mar 30, 2021
Comments: Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jan 25, 2021	Mar 30, 2021
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Mar 30, 2021	
Comments: Attendance records were still incomplete with departure times missing.			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Jan 25, 2021	Mar 30, 2021
Comments: Deficiency is now compliant			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Feb 05, 2021	Mar 30, 2021
Comments: Deficiency is now compliant			
37 An operator of a licensed facility shall not permit a child receiving services at the licensed facility access to the kitchen unless the child is supervised.	37	Mar 30, 2021	
Comments: The kitchen door was left open today upon my arrival to the program and was not closed until this was brought to the administrators attention. The kitchen must be inaccessible to the children at all times unless a staff member accompanies the child into the kitchen for a specific purpose or a planned, supervised activity is to take place.			
50(1) An operator of a licensed facility shall maintain a chronologically filed daily incident log relating to the health, security and well-being of the children receiving services at the licensed facility.	50(1)	Mar 30, 2021	
Comments: A daily incident log has been created for non-reportable incident reports but the incident report from January has not been signed by the parent. To be signed. Please file incident reports chronologically going forward. Discussed with educator.			

General Comments

Completed follow up to renewal inspection today. Some orders for compliance have been rectified but some orders remain.

The room was set up with purposefully planned invitations for the children's arrival. After hand washing upon arrival to program today the children were observed to eagerly explore these invitations. Educator sat down at the table with the children and prompted open ended conversations to extend learning (the children painted with pine cones that they had collected the day before). The children discussed colors, textures and shared their ideas.

New staff on site today, files reviewed. New staff to be enrolled in 90 hour Intro to ECE course.

Due to a change in staffing, this facility no longer meets regulation 11 (c)(ii) regarding qualifications and training. Discussed with administrator today. Facility to complete a request for exemption detailing their plans on how they will meet this requirement by June 2022.

original signed by
Breanne Jones

Signature of Early Learning and Childcare Licensing Staff

March 30, 2021

Date

original signed by
Avril Wood-Toner

Signature of Operator/Designate

March 30, 2021

Date