

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

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|--|---------------------------|------------------------------------|----------------|
| Name of operator Munro Institute Inc. | Licence Number 2016123 | Inspection Date August 14, 2024 | |
| Facility Name Wee College Bessborough 1 | | Telephone Number (506) 830-1802 | |
| Address 110 Athlone Avenue Moncton NB E1E 1S5 | | | |
| Name of Early Learning and Childcare Licensing Staff Roxanne Benoit | | Position Title Inspector | |
| Order for Compliance | Regulation | Date to be corrected | Date corrected |
| 12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member. | 12(2) | Aug 27, 2024 | |
| Comments: The inspector observed 4 Social Development checks originating from another Wee College licence. The SD check for the relief staff that is working for Wee College Bessborough must be under the name of this licence. While on site, the corporation director confirmed that those staff members are rarely at this facility and will send the inspector a copy via email when she has received them. | | | |
| 12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years. | 12(3) | Aug 21, 2024 | Aug 14, 2024 |
| Comments: The inspector observed 1 criminal record and the vulnerable sector check expired from a relief staff of another licence. While on site, the corporation director printed a copy and inserted into the relief staff file. Deficiency is now compliant | | | |
| 21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29. | 21(a) – (d) | Aug 16, 2024 | Aug 14, 2024 |
| Comments: The inspector observed the latest renewal inspection report was posted. However, it was for another licence. While on site, the administrator printed a copy and posted the latest renewal inspection. Deficiency is now compliant | | | |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator. | 24(1)(c)(vii) | Aug 28, 2024 | Aug 14, 2024 |
| Comments: The inspector observed 1 first aid expired from a relief staff of another licence. While on site, the corporation director printed a copy of the valid first aid certificate and inserted into the relief staff file. Deficiency is now compliant | | | |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister. | 24(1)(f) | Aug 15, 2024 | Aug 14, 2024 |

| Order for Compliance | Regulation | Date to be corrected | Date corrected |
|--|------------|----------------------|----------------|
| Comments: The inspector observed 19 children present on the daily attendance provided by the minister. 20 children were present on their personalized sign in sheet. The operator must ensure that the daily attendance provided by the minister is accurate and reflect all children present at any given time. While on site, the administrator indicated the arrival time of the child. Deficiency is now compliant | | | |

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| <p>General Comments</p> <p>The inspector observed the children playing freely outside and having a game play day with another campus that came on a field trip. An ice cream truck came at the facility for the occasion. The inspector was able to observe the educators running during a game play outside and engage in children's playing.</p> <p>The inspector discusses with the corporation director that the stationary equipment located in the school playground is surrounded by a protective surface that is not the sufficient depth. The director will verify with her insurance, the school, and the district in order to ensure the safety of the children.</p> <p>The ratio is respected during the inspection.</p> |
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original signed by
Roxanne Benoit

Signature of Early Learning and Childcare Licensing Staff

August 14, 2024

Date

original signed by
Michelle Talbot

Signature of Operator/Designate

August 14, 2024

Date