

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator 679028 N.B. INC.	Licence Number 2015092	Inspection Date February 12, 2020	
Facility Name RIVERVIEW RIDDLES AND RHYMES CHILDCARE		Telephone Number (506) 387-4989	
Address 567 Coverdale Road Riverview NB E1B 3K7			
Name of Early Learning and Childcare Licensing Staff Erin MacLaggan		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Feb 21, 2020	
Comments: Two staff files are missing a copy of job description. A copy of the staff job descriptions must be placed in their files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Feb 21, 2020	
Comments: Two staff files are missing a signed statement. Staff must read the ECS Act and Licensing regulation and sign a statement that they understand their obligations.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Feb 12, 2020	Feb 12, 2020
Comments: A staff file was missing a copy of the SD Check. Operator obtained a copy immediately and placed it in the file. Deficiency is now compliant			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Feb 12, 2020	Feb 12, 2020
Comments: A protective receptacle cover was missing in a room. It was replaced immediately. Deficiency is now compliant			

General Comments

Quality Assurance Monitor conducted a monitoring inspection. Operator can advise QAM once the staff files are complete and the outstanding orders for compliance are corrected.

original signed by
Erin MacLaggan

Signature of Early Learning and Childcare Licensing Staff

February 12, 2020

Date

original signed by
Dawna VanBuskirk

Signature of Operator/Designate

February 12, 2020

Date