

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA OF GREATER SAINT JOHN INC.	Licence Number 2015076	Inspection Date September 21, 2022	
Facility Name Y of Greater Saint John--St. George Afterschool Program		Telephone Number (506) 849-5784	
Address 118 Brunswick Street St George NB E5C 1A9			
Name of Early Learning and Childcare Licensing Staff Breanne Jones		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
20 For the purposes of section 17 of the Act, the requirements with respect to the transportation of children are as follows: (d) the motor vehicle must be equipped with (ii) a first aid kit that is equipped with the contents prescribed by New Brunswick Regulation 2004-130 under the Occupational Health and Safety Act, as a first aid kit that is not a personal, Type P first aid kit.	20(d)(ii)	Sep 22, 2022	
Comments: First aid kit was not within the vehicle used for transporting children to the playground today for the initial group. Recommending that there is a first aid kit that remains in the vehicle at all times. Discussed with site lead.			
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Sep 23, 2022	
Comments: Follow up to renewal inspection report from last year was not posted. Please reach out to licensing staff in the future if you require another copy of a missing report.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Sep 23, 2022	Sep 23, 2022
Comments: A copy of criminal record check was missing from one staff file. Criminal record check had been completed and a copy of this was sent to inspector. Ensure this is added to staff file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Sep 30, 2022	
Comments: Two staff members do not hold valid CPR/First Aid certificates. These staff are registered to complete the course September 24/22 as per email received by supervisor. Certificates to be forwarded upon completion and added to staff files. These staff can not be left alone with children until this is obtained.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Sep 22, 2022	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: Attendance records must be taken out of the facility whenever a child leaves the building. As children were transported to a playground off site today, the attendance records did not accompany them, but instead remained on site with the rest of the group. Educators must have a record of the children within their care at all times.</p>			
<p>25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine.</p>	25(a)	Sep 26, 2022	
<p>Comments: The daily routine was not posted within the room or on the parent board. Site lead advised she would add this to the indoor environment.</p>			
<p>30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.</p>	30(3)	Sep 28, 2022	
<p>Comments: Upon arrival to the program today the floor was unclean (ex: debris). The educator was observed sweeping the floor later during the time of the inspection. Ensure the floors are cleaned at the end of the day each day.</p> <p>Area rugs within the room pose a tripping hazard and need to be affixed to the floor.</p>			
<p>39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (b) medications.</p>	39(2)(b)	Sep 22, 2022	
<p>Comments: Children's Tylenol for the facility was found within an unlocked drawer in the filing cabinet today. Discussed with on site lead and recommended moving this to a locked cabinet or lock box. The key for this filing cabinet would not work to lock the drawer today.</p>			
<p>9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer.</p>	9(1)	Sep 22, 2022	
<p>Comments: Child-to-staff ratio was not maintained today as support workers were left in charge of a group of children rather than the designated educator. This occurred during the process of a field trip to the local playground. Discussed with site lead and clarified practices for moving forward.</p>			

General Comments

Renewal inspection was completed today. The children were observed briefly within the indoor environment but left shortly after arrival to go to a local playground.

The children were greeted by the staff today. Hand washing occurred upon children's arrival.

Current interests and upcoming programming plans were discussed with the educator within the room. These consisted of learning about each other/each others families, magnetics, exploring curiosities with science, building, geoboards, etc.

The school playground does not have adequate surfacing, some equipment is broken, and some areas have been boarded off to make the equipment inaccessible to the children. It was reported by staff that the children do not use this playground during their time at the afterschool program. Staff understand that the children are not permitted to use this as it does not meet proper safety requirements.

The current filing cabinet that stores child and staff records does not lock with the key that was provided to inspector today. These documents should be moved to locked storage to ensure confidentiality.

original signed by
Breanne Jones

Signature of Early Learning and Childcare Licensing Staff

September 21, 2022

Date

original signed by
Jennifer Cormier

Signature of Operator/Designate

September 21, 2022

Date