

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Sunny Smiles Childcare Center Inc.	Licence Number 2014718	Inspection Date July 20, 2022	
Facility Name Sunny Smiles Childcare Center Inc.		Telephone Number (506) 384-0765	
Address 382 rue Harold Dieppe NB E1A 1Z1			
Name of Early Learning and Childcare Licensing Staff Sarah MacDougall		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Aug 03, 2022	
Comments: One educator does not have a valid First Aid Certificate. Administrator must verify if the First Aid Certificate that this employee has meets the ELC licensing requirements. Proof of this must be sent to the Inspector. Until this proof can be provided, educator may not be left alone with children.			
20 For the purposes of section 17 of the Act, the requirements with respect to the transportation of children are as follows: (c) the driver of a motor vehicle and the motor vehicle must be in compliance with the Motor Vehicle Act and the regulations under that Act.	20(c)	Aug 03, 2022	
Comments: During the Inspection, Inspector observed that the Annual Vehicle Inspection has expired. Operator must ensure that a new inspection is conducted before allowing children in the vehicle.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Aug 03, 2022	
Comments: There is missing the Medicare number and expiry date in 2 of the audited children's records. Recommendation that Administrator review all children's records to ensure that all required information is indicated.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Aug 03, 2022	
Comments: In 1 of the audited children's records, the phone number for the two emergency contacts is the same. Administrator must ensure that the emergency contacts listed in the child's record do not have the same phone number. Recommendation that Administrator review all children's records to ensure that all required information is indicated.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Aug 03, 2022	
Comments: One educator does not have a valid First Aid Certificate. Administrator must verify if the First Aid Certificate that this employee has meets the ELC licensing requirements. Proof of this must be sent to the Inspector. Until this proof can be provided, educator may not be left alone with children.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (g) attendance records of staff members.	24(1)(g)	Jul 20, 2022	
Comments: Staff member attendance records are maintained on-site, however Inspector observed that the year is not indicated on the attendance page. Administrator must ensure that this information is indicated on the staff attendance records.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (j) smoke alarm, smoke detector and fire extinguisher inspection and maintenance records.	24(1)(j)	Aug 03, 2022	
Comments: During the Inspection, Administrator was unable to provide the smoke alarm, smoke detector and fire extinguisher inspection and maintenance records to the Inspector. Administrator must ensure that these records are on-site.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine.	25(a)	Jul 22, 2022	
Comments: The daily routine was not posted in any of the classrooms. Administrator must ensure that the daily routine is posted in each classroom.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Jul 20, 2022	
Comments: During the Inspection, Inspector observed that there was no paper towel in the towel dispenser in two of the washrooms used by the children. Inspector had a discussion with educators and one roll of paper towel was added to a washroom. Administrator must ensure that children are able to dry their hands after using the washroom and that paper towel is accessible in each washroom at all times.			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Jul 22, 2022	
Comments: Inspector observed an unlocked electrical pannel in the school aged classroom. Administrator must ensure that this is properly secured to ensure that children do not have access to it.			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Aug 03, 2022	
Comments: During the Inspection, a rusty truck and a broken scooter were found in the outdoor play area. Administrator must remove these toys in order maintain the outdoor play area safe and free of hazards. There is also a shed in which the children play that is rusted. Administrator must find a solution to eliminate the rust or remove the shed from the outdoor play area. Children are not to play in the shed until this has been rectified. Inspector also observed missing protective surfacing underneath the climbing dome. A conversation was had with the Administrator that children are not to use the climbing dome until the appropriate protective surfacing can be added. Recommendation that Administrator review the manufacturing manual for the climbing dome.			
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	Jul 27, 2022	
Comments: During the inspection, Inspector observed missing protective surfacing underneath the swings. A conversation was had with the Administrator regarding raking the protective surfacing to ensure that the proper amount is placed around the stationary equipment. No children are to use this stationary equipment until the proper protective surfacing can be added.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Jul 20, 2022	Jul 20, 2022

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: During the Inspection, Inspector found toxic products in a cabinet as well as on the kitchen counter in the school aged classroom. Educators removed the toxic products and immediately placed them under lock and key. Deficiency is now compliant</p>			
<p>41(3) An operator of a licensed facility shall (a) post diaper-changing procedures in diaper-changing areas.</p>	<p>41(3)(a)</p>	<p>Jul 21, 2022</p>	
<p>Comments: During the Inspection, Inspector observed diaper changing. Although the diaper changing procedures are posted in the diaper changing area, Inspector observed that they were not followed. Inspector observed that the educator did not clean the child's skin with a moist disposable cloth or towelette. The educator also did not clean the changing surface and disinfect the entire surface after use.</p> <p>A discussion was had with the Administrator regarding this. Recommendation that Administrator review diaper changing procedures with staff. Recommendation that Administrator post the updated version of the diaper changing procedures in the diaper changing area.</p>			
<p>43 An operator of a licensed facility shall not permit hot beverages in areas that are occupied by the children receiving services at the licensed facility, including the outdoor play area.</p>	<p>43</p>	<p>Jul 20, 2022</p>	<p>Jul 20, 2022</p>
<p>Comments: During the Inspection, Inspector found a hot beverage in a classroom. Administrator removed the hot beverage from this area. Deficiency is now compliant</p>			
<p>45(1) An operator of a licensed facility shall require a parent or guardian of a child receiving services at the licensed facility to (b) indicate whether the absence is due to illness or otherwise.</p>	<p>45(1)(b)</p>	<p>Jul 20, 2022</p>	
<p>Comments: While verifying the daily attendance records, Inspector observed that the reason for the child's absence is not consistently indicated. Educators must ensure to indicate whether a child is absent due to illness or another reason. Administrator must ensure that educators indicate this information each time a child is absent from the facility.</p>			
<p>46(4) An operator of a licensed facility shall maintain a chronologically filed medication record of all medication administered to a child.</p>	<p>46(4)</p>	<p>Jul 20, 2022</p>	
<p>Comments: Inspector observed that the year is not indicated in the Administration of Medication Record in a child's records. When medications are administered, Administrator must ensure that all required information is indicated on this document.</p>			
<p>48(2) An operator of a licensed facility may supply food to a child receiving services at the licensed facility that a parent or guardian of the child brings from the child's home if the food is labelled with the child's name and refrigerated, as required.</p>	<p>48(2)</p>	<p>Aug 03, 2022</p>	
<p>Comments: During the inspection, Inspector observed that not all food brought from home is labelled with the child's name. Administrator must ensure that all children's lunch boxes and water bottles are labelled with each child's name.</p>			

General Comments

During the Inspection, a discussion was had with the Administrator regarding parents accessing the facility. Inspector recommends that parents be encouraged by Administrator and Educators to come into the facility in order to see their child's learnings within the facility.

During the inspection, Inspector observed outdoor and indoor play for the preschool and the school aged children. Inspector also observed the children eating their snack and lunch, as well as the rest period. Inspector observed Educators speaking softly to the children as well as comforting the children when they were upset.

Ratio was respected during the time of the inspection.

original signed by
 Sarah MacDougall

July 20, 2022

Signature of Early Learning and Childcare Licensing Staff

Date

original signed by
Carrie LeBlanc

July 20, 2022

Signature of Operator/Designate

Date