

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Divine Mercy Early Learning Center	Licence Number 2013382	Inspection Date June 24, 2025
Facility Name Divine Mercy Early Learning Center		Telephone Number (506) 642-8122
Address 30 Douglas St Saint John NB E2K 0G5		
Name of Early Learning and Childcare Licensing Staff Kiesha Cobbett		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
11.1(3) A staff member who works directly with infants or preschool children shall complete in each year 10 hours of training approved by the Minister related to the curriculum used at the designated facility.	11.1(3)	Jun 23, 2025	
Comments: Eligible educators have not completed 10 hours of professional learning in the past licensing year. Administrator is to send a plan to inspector to ensure the 10 hours of professional learning are completed. Original comply by date of June 23, 2025. The Quality Assurance Monitor will follow up in September on next Monitoring Inspection.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Jun 23, 2025	
Comments: The school-age rooms are not purposely planned and documented. Educators are to ensure that they are purposely planning for the children and that it reflects their current interests. Inspector could not observe at this time. The Quality Assurance Monitor will follow up in September when the school-age program resumes.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Jun 23, 2025	Jun 24, 2025
Comments: Review of Child Files: Two children missing their Medicare number. To be added. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Jun 23, 2025	Jun 24, 2025
Comments: Review of Child Files: Six children are missing the address of their medical practitioner. To be added. Deficiency is now compliant Four children are missing the name, address and telephone number of their medical practitioner. To be added. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Jun 23, 2025	Jun 24, 2025

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: Review of Child Files:  Four children are missing their emergency contacts. To be added. Deficiency is now compliant  Eleven children are missing the addresses of their emergency contacts. To be added. Deficiency is now compliant  One child's emergency contact needs to be updated with two emergency contacts that live within one hour of pick up. To be added. Deficiency is now compliant</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.</p>	<p>24(1)(f)</p>	<p>May 13, 2025</p>	
<p>Comments: While outside the pre-school educators left the attendance records inside. When children are in the outdoor play area or on outings, staff members must have copies of the attendance records with them as well as emergency contact information. Inspector could not observe at this time. The Quality Assurance Monitor will follow up in September when the school-age program resumes.  One child was not signed in on the government attendance records in the school-aged room. These records are to be completed each time a child arrives and leaves; accurate and reflect all children present at any given time. Inspector could not observe at this time. The Quality Assurance Monitor will follow up in September when the school-age program resumes.</p>			
<p>32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.</p>	<p>32(1)(a)</p>	<p>Jun 23, 2025</p>	
<p>Comments: The indoor play environments are lacking materials for both pre-school and school-age. Play areas should minimally include the following:  - an art and creative area  - science and nature area  - a block and construction area  - dramatic play and housekeeping area  - a quiet and reading area  - fine motor/manipulative area for scientific and mathematical investigation and measurement  - space and equipment for large motor play indoors  - outdoor play environments must provide, minimally:  - large motor play area  - an area for quiet play  - storage space  - sand and water play - provisions for play with elemental materials – sand, water, mud, clay, snow (indoors and outdoors)  - music and movement area  Operator to refer to Appendix 24 of the Operator Manual to ensure adequate supplies and materials are available to the children. Inspector could not observe at this time. The Quality Assurance Monitor will follow up in September when the school-age program resumes.</p>			
<p>33(1) An operator of a licensed facility shall provide outdoor play area materials and equipment that are varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.</p>	<p>33(1)</p>	<p>Jun 23, 2025</p>	<p>Jun 24, 2025</p>
<p>Comments: Outdoor play materials are lacking for pre-school and school-age children. Some examples of outside play materials that could be added are: Small wagons/wheelbarrows, balance beams, balancing items, puppet theatre, puppets, large cardboard boxes, blankets, tarps, baseball bats, balls and gloves, badminton and tennis rackets and nets, floor hockey sticks, nets, cones, outdoor games – bowling, croquet, ring toss, horseshoes, etc., hula hoops, mats for tumbling play, large blocks, frisbees, hopscotch area, kites. Deficiency is now compliant</p>			
<p>44 An operator of a licensed facility shall have a first aid kit that is equipped with the contents prescribed by New Brunswick Regulation 2004-130 under the Occupational Health and Safety Act as a first aid kit that is not a personal, Type P first aid kit, and a telephone in working order (c) on each outing.</p>	<p>44(c)</p>	<p>May 13, 2025</p>	<p>Jun 24, 2025</p>

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: The first aid kit was not brought outside with the educators. An operator of a licensed facility shall have a first aid kit on each outing. Deficiency is now compliant			
9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer.	9(1)	May 13, 2025	
Comments: Both school-age groups were outside at the same time. Both of the educators did not know how many children they had in their own group or how many children were outside in total. Educators are to conduct frequent headcounts. Inspector could not observe at this time. The Quality Assurance Monitor will follow up in September when the school-age program resumes.			

General Comments
<p>Follow-Up Inspection:</p> <p>A full follow-up inspection for the school-age classrooms could not occur today. The school age program ended June 9, 2025 for the summer. The school age program will resume in September, and the Quality Assurance Monitor will follow-up at this time.</p> <p>The Inspector discussed the following with the Administrator:</p> <ol style="list-style-type: none"> <li>1. The Administrator plans to be off the floor every morning until 12:30pm as long as ratio allows it.</li> <li>2. The administrator is planning to bring in the school-aged staff an hour before the school-age children arrive to allow for program planning and proper set up of the environments.</li> <li>3. New materials for inside and outside are still being purchased for both the preschoolers and school-age children.</li> </ol> <p>Facility is recommended for licensing pending Public Health Recommendation.</p>

original signed by  
Kiesha Cobbett

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Signature of Early Learning and Childcare Licensing Staff

June 24, 2025

\_\_\_\_\_  
Date

original signed by  
Carla Wetmore

\_\_\_\_\_  
Signature of Operator/Designate

June 24, 2025

\_\_\_\_\_  
Date