

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

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| Name of Operator KAREN LINDSAY | | Inspection Date December 17, 2025 |
| Facility Name East Coast Kids Child Care & Learning Center | | Licence Number 2013223 |
| Address 31 School Lane Hillsborough NB E4H 3B8 | | Telephone Number (506) 962-5868 |
| Type of Facility Full-time Early Learning and Childcare Centre | Maximum Number of Children 57 | Ages of Children PRESCHOOL SCHOOL-AGE |
| ELCC Licensing Staff Sophie Powers | Position Title Quality Assurance Monitor | |

| Order for Compliance | Regulation | Date to be corrected | Date corrected |
|---|--------------|----------------------|----------------|
| 11(c)(ii) The qualifications and training requirements for administrators and educators are as follows: (c) at a full-time or part-time early learning and childcare centre, (ii) on and after July 1, 2020, (A) at least 50% of educators must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister, and (B) an administrator must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister. | 11(c)(ii) | Jun 26, 2026 | |
| Comments: During the staff file review, the Quality Assurance Monitor noted that only the administrator and the school-age educator hold a one-year Early Childhood Education (ECE) Certificate. The administrator and at least 50% of educators working with children aged 0–5 years must hold a one-year ECE Certificate or equivalent training. The operator must provide a plan to achieve compliance. This plan can be submitted to the Quality Assurance Monitor via email. | | | |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation. | 24(1)(c)(iv) | Dec 17, 2025 | Dec 17, 2025 |
| Comments: During the staff file review, the Quality Assurance Monitor noted that the signed declaration was missing from two staff files. All staff records must include a signed statement acknowledging their obligations under the Act and licensing regulations. One staff member was on-site and signed the document in person, while the other staff member was at the other facility and provided confirmation by sending a photo of the signed document. Deficiency is now compliant | | | |

General Comments

The Quality Assurance Monitor is on site for a monitoring inspection.

The Quality Assurance Monitor verified the following elements:

- Checks, training and qualification
- Staff member records
- Administrative records maintained on site
- Medication records
- Health

General Comments

When the Quality Assurance Monitor arrived on site, children were coming in from outdoor play. The QAM observed children play indoor, eat lunch and prepare for nap.

original signed by
Sophie Powers

Signature of Early Learning and Childcare Licensing Staff

January 27, 2026

Date

original signed by
Operator refused to sign the detailed inspection

Signature of Operator/Designated staff

January 27, 2026

Date

"I hereby acknowledge receipt of this report"