

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA of Greater Saint John Inc.	Licence Number 2012854	Inspection Date September 12, 2024
Facility Name YMCA - Prince Charles - ASP		Telephone Number (506) 646-2384
Address 319 Union Street Saint John NB E2L 1B3		
Name of Early Learning and Childcare Licensing Staff Britta Garnett		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Sep 30, 2024	
Comments: License not posted on Parent Board. To be posted.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Sep 30, 2024	
Comments: New staff file review - Job Description missing from two staff files. To be added.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Sep 30, 2024	
Comments: New staff file review - Signed Statement missing from one staff file. To be added.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Sep 30, 2024	
Comments: New staff file review - First Aid Certificate missing from two staff files. To be added. Staff not to be left alone with children until First Aid/CPR training is complete.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (d) the name of the administrator.	25(d)	Sep 30, 2024	
Comments: Name of administrator not posted on Parent Board. To be posted.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (e) the name and telephone number of the inspector.	25(e)	Sep 30, 2024	
Comments: Name and contact number of QA Monitor and Inspector not posted on Parent Board. To be posted.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (f) the name and telephone number of the members of the board of directors, if applicable.	25(f)	Sep 30, 2024	
Comments: Name and contact number of Board Members not posted on Parent Board. To be posted.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Mar 04, 2024	Sep 12, 2024
Comments: Deficiency is now compliant			

<p>General Comments</p> <p>Monitoring Inspection:</p> <p>Children observed engaged in a variety of activities this afternoon including dramatic play, open-ended art, Lego and puzzles. The environment is set-up with a variety of materials for children to explore.</p> <p>QA Monitor discussed adding sensory opportunities daily for children. Recommend using window ledges and chalkboard ledges to display materials and books.</p> <p>Weekly indicator to be added to menu. Handwashing routines observed.</p>
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original signed by Britta Garnett	September 12, 2024
Signature of Early Learning and Childcare Licensing Staff	Date
original signed by B. Craig	September 12, 2024
Signature of Operator/Designate	Date