

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator LITTLE HARVARD EARLY LEARNING CENTRE INC	Licence Number 2012316	Inspection Date October 28, 2020	
Facility Name LITTLE HARVARD EARLY LEARNING CENTRE		Telephone Number (506) 632-1300	
Address 531 Dunn Avenue Saint John NB E2M 2W6			
Name of Early Learning and Childcare Licensing Staff Britta Garnett		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Sep 28, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Sep 30, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Sep 23, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Sep 23, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Sep 23, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Sep 23, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Sep 23, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Sep 23, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Sep 23, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Sep 23, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Oct 29, 2020	
Comments: Screw protruding from metal sheet on mud kitchen within outdoor play area. Screw is not strong enough to hold metal sheet down - to be fixed immediately.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (b) medications.	39(2)(b)	Nov 04, 2020	
Comments: Medication is being stored within a cupboard in kitchen with a child safety lock. Medications must be locked by lock and key or CSA approved lock. Original comply by date: September 24th, 2020.			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Sep 30, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			
48(4) If an infant is receiving services at a licensed facility, the operator shall (d) ensure that each bottle is stored with a cover in the refrigerator.	48(4)(d)	Oct 29, 2020	
Comments: Bottle stored in fridge without cover. Original comply by date: September 24, 2020.			
48(5) If more than one bottle-fed infant is receiving services at a licensed facility, the operator shall ensure that each bottle is (a) labelled with the child's name, (b) used only for the intended child.	48(5)	Sep 24, 2020	Oct 28, 2020
Comments: Deficiency is now compliant			

General Comments

Discussed child safety locks with operator. These locks are not to be used to lock medications or toxic products. Operator states that these locks will be replaced with keyed lock as soon as possible.

Discussed with operator and educator creating an essential visitor/ screening log book as they currently are

General Comments

using an outdated version of the screening questionnaire.

original signed by
Britta Garnett

Signature of Early Learning and Childcare Licensing Staff

October 28, 2020

Date

original signed by
Angela MacCallum

Signature of Operator/Designate

October 28, 2020

Date