

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Dieppe Boys and Girls Club Inc.	Licence Number 2012184	Inspection Date May 29, 2024	
Facility Name bgc Dieppe		Telephone Number (506) 857-3807	
Address 76 rue Emmanuel Dieppe NB E1A 2J5			
Name of Early Learning and Childcare Licensing Staff Sarah MacDougall-LeBlanc		Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	May 24, 2024	May 29, 2024
Comments: A copy of the staff's valid first aid and cardiopulmonary resuscitation certificate has been located and placed in their file. Deficiency is now compliant			
12(1) An operator of a licensed facility shall obtain a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development at least every five years.	12(1)	May 24, 2024	May 29, 2024
Comments: The board members with expired checks have been removed from the Board of Directors. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	May 17, 2024	May 13, 2024
Comments: Required proof has been provided to the Inspector. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	May 24, 2024	May 29, 2024
Comments: A copy of the staff's valid first aid and cardiopulmonary resuscitation certificate has been located and placed in their file. Deficiency is now compliant			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	May 24, 2024	May 29, 2024
Comments: A conversation was had with a staff member on-site, who indicates that administrative staff searched for the stationary equipment checks for 2023 but were unable to locate them. Staff is aware that these must be kept on-site for the Minister's prescribed amount of time. Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
50(2) The operator of a licensed facility shall inform the parent or guardian of a child involved in an incident on the day the incident takes place and shall ensure that the parent or guardian signs the daily log to confirm their awareness.	50(2)	May 10, 2024	May 29, 2024
Comments: A reminder was made during a staff meeting to ensure that all required information be indicated on the incident logs. Deficiency is now compliant			

General Comments
Ratio is respected during the inspection.

original signed by Sarah MacDougall-LeBlanc	May 29, 2024
_____ Signature of Early Learning and Childcare Licensing Staff	_____ Date

original signed by Kelly Guignard	May 29, 2024
_____ Signature of Operator/Designate	_____ Date