

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Katie Bee's Children's Center Inc.	Licence Number 2011083	Inspection Date April 12, 2023
Facility Name Katie Bee's Children's Center		Telephone Number (506) 363-5537
Address 18 616 Route Keswick Ridge NB E6L 1R6		
Name of Early Learning and Childcare Licensing Staff Joanne Voyer Page		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Apr 12, 2023	Apr 12, 2023
Comments: Deficiency is now compliant. Licensing staff noticed not all children were signed in on the attendance record. This was corrected during my visit.			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Apr 28, 2023	
Comments: Fire drills must be completed monthly and recorded. The last fire drill was performed in January. Please perform and advise licensing staff a fire drill has been completed in April and then continue monthly thereafter.			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Apr 28, 2023	
Comments: A monthly outdoor maintenance must be completed even during winter months. The last check was documented in the fall of 2022. Please complete one in April and advise licensing staff. This will be a good time once snow is melted and ground has thawed to loosen mulch around all climbers, clean all toys and equipment and storage bins, check for protruding nails, screws, and other broken toys and equipment.			
41(3) An operator of a licensed facility shall (a) post diaper-changing procedures in diaper-changing areas.	41(3)(a)	Apr 12, 2023	Apr 12, 2023
Comments: Deficiency is now compliant. There was a diaper change procedure posted in the diaper change area but not the mandated form. The operator posted the appendix 22 during licensing staff visit.			

<p>General Comments</p> <p>Monitoring inspection performed. Last years 'Licence' has been issued and emailed. Please post on your parent board. This was completed today during my visit.</p> <p>Licensing Inspector had a conversation with the Operator regarding Professional Learning (PL) opportunities. After discussion, the Operator reached out to district staff today to check on PL sessions that staff could sign up for. No staff has been attending any PL sessions this past year and it is my understanding that during my visit District staff emailed the operator about some PL opportunities. In order to meet education requirements for</p>

General Comments

designation, a minimum of 10 hours of PL is required for all educators that have either 1 or 2-year ECE certificate or the 90 Intro to ECE. It is the Operator's obligation to keep track and to document staff PL training hours. The department emailed a form to the Sector which can be used to track this information. Educators may choose to set up a portfolio to keep track of their own PL training also.

Licensing staff reviewed administrative records - attendance of staff and children, fire drills, outdoor check list (see comment above). A reminder about updating SD and CRC/VSC as a few will be expiring in the next couple of months. The Operator advised those staff during the visit.

All children were playing in a variety of age-appropriate activities - babies were busy with mark making, the 2, 3 and 4's were enjoying a sensory bin activity. Children were observed measuring sand, crystals, and rice with a variety of measuring tools, spoons, cups. All children planted a flower bulb in their classroom today. Children made slime with the assistance of their educator, other children were playing with marbles, dolls, looking at books. Lots of easter theme project work and other programming was posted that reflected the curriculum framework. All children were observed - in outdoor play and one educator took the babies for a walk in the stroller. Children were observed washing hands before eating lunches, babies having diaper changes, and the babies and younger preschoolers were observed having a nap. The older preschool age children did not nap but had a change of pace of activities and enjoyed making 3 batches of different colored slime with their friends. The baby room is nicely organized and inviting. As expressed to educators and to the Operator it was suggested that programming be posted at children's eye level to make it assessable to the children, rather than up high on the wall. This will support children's memory and serves as a jumping off point to extend learning. New items can be added into the environment to ensure the children are provided with new learning opportunities. The 2 and 3's seem very interested in the parts of the body. This would be a great opportunity to introduce a new centre to complement and extend learning on this topic. All staff were attending to children's needs and taking their lead by listening and responding to children, assisting with dressing, toileting. It is important to have an organized routine with transitions. That is, one active group of children did not seem familiar with the routine - coming in from outside and after removing outdoor gear to go and wash hands prior to eating lunch. This might be a good time to come in earlier so the transition won't be so hurried and maybe move children to a story time while the other staff heat up lunches. It might be helpful to have a 3rd staff available while getting children's food heated, washing hands and then everyone sitting down to eat lunch at the same time.

Postive child guidance was observed, and licensing staff heard positive language used - alright my friends, that is awesome, you are so creative and playful conversation was heard while changing children's diapers.

Children need to be wearing shoes indoors for safety reasons as children can easily slip and fall when wearing socks only. Please remind parents to bring appropriate indoor footwear.

original signed by

Joanne Voye Page

Signature of Early Learning and Childcare Licensing Staff

April 12, 2023

Date

original signed by

Amanda Ouellette

Signature of Operator/Designate

April 12, 2023

Date