

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Katie Bee's Children's Center Inc.	Licence Number 2011083	Inspection Date April 11, 2022
Facility Name Katie Bee's Children's Center		Telephone Number (506) 363-5537
Address 18 616 Highway Keswick Ridge NB E6L 1R6		
Name of Early Learning and Childcare Licensing Staff Joanne Voyer Page		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (e) administration of medication records. Comments: Deficiency is now compliant	24(1)(e)	Mar 01, 2022	Apr 11, 2022
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (g) attendance records of staff members. Comments: Deficiency is now compliant	24(1)(g)	Mar 01, 2022	Apr 11, 2022
28(3) The premises of a licensed facility shall comply with (b) codes and standards under the Fire Prevention Act. Comments: Deficiency is now compliant	28(3)(b)	Mar 01, 2022	Apr 11, 2022
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (b) medications. Comments: Deficiency is now compliant	39(2)(b)	Mar 01, 2022	Apr 11, 2022
46(1) An operator of a licensed facility shall only administer medication to a child receiving services at the licensed facility in the following cases: (d) if the medication is prescribed, the medication is labelled with the name of the physician, the instructions for use and the time period for use. Comments: Deficiency is now compliant	46(1)(d)	Mar 01, 2022	Apr 11, 2022

General Comments
<p>Follow up monitoring report.</p> <p>Today during my visit, babies were napping, two, 3 and 4 year old children were waking or were up from nap. Some children were involved in creating with play doh, matching block puzzles or listening to a story. Administrative records were reviewed - attendance was checked for both children and staff. Please ensure educator's sign out the time when children leave the centre also. One class did not sign children out when leaving on Friday last week. Some staff were gone for lunch and other's were covering educator's room that were away from the centre. Please also ensure staff are signing out when leaving the building for lunch and upon return, when going to an appointment etc. Thank you.</p> <p>Incident reports were also reviewed. Please review Section 6 in the operator manual with your staff. As per</p>

General Comments

stated in section 6, non reportable incidents should be stored in chronological order. All staff have decided to track non reportable incidents in their own binder in the individual classrooms. Any incident can be behavior related or caused by an injury. However, reportable incidents continue to be stored in the child file and a copy emailed to the Quality Assurance Inspector. One other point, when incidents involved 2 children, a separate incident report must be completed for both children and parents sign off so they are aware of the incident that involve their children. Thank you.

One child left the centre ill in the AM and the educator completed a potential illness form and the parent signed it. These forms are stored in the child's file. Please remind staff to be connecting with parents whose children are absent to ensure this is not illness related. Parents should be notifying the centre the reason for absence. Thank you.

I did let a staff know the toilet paper holder was empty in one of the programming rooms and she immediately replenished it. Thanks you.

I did take a walk in the outdoor play areas. It is time to loosen up the mulch and add more to areas that require protective surfacing.

All classes have adopted a shoe rack to encourage children to bring indoor shoes as this will prevent slips and falls if wearing indoor footwear. This is great!

original signed by
Joanne Voye Page

Signature of Early Learning and Childcare Licensing Staff

April 11, 2022

Date

original signed by
Katie Blaney

Signature of Operator/Designate

April 11, 2022

Date