

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Katie Bee's Children's Center Inc.	Licence Number 2011083	Inspection Date January 06, 2020
Facility Name Katie Bee's Children's Center		Telephone Number (506) 363-5537
Address 200 Crocks Point Road Keswick Ridge NB E6L 1T5		
Name of Early Learning and Childcare Licensing Staff Joanne Voyer Page		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (b) educators must have successfully completed the Introduction to Early Childhood Education course or hold an Early Childhood Education Certificate.	11(b)	Jan 31, 2020	
Comments: Please see my comment below and forward email training confirmations to me for verification. Thank you.			
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary licence issued under section 29.	21(a) – (d)	Jan 10, 2020	
Comments: Licence is posted but current inspection reports and/or monitoring reports are missing and must be posted.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (b) indoor and outdoor opportunities for physical activity.	21(b)	Jan 06, 2020	
Comments: Please see my comment below			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine.	25(a)	Jan 10, 2020	
Comments: Please see comment below			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (d) the name of the administrator.	25(d)	Jan 10, 2020	
Comments: Please see comment below			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (e) the name and telephone number of the inspector.	25(e)	Jan 10, 2020	
Comments: Please see comment below			

General Comments
Monitoring visit performed.
*Administrative records were reviewed and staff are tracking. Fire drills are recorded upstairs but this is not

## General Comments

being recorded downstairs. It would suggest a drill was not completed for the 3 and 4 year olds since August. Please commence performing and recording these monthly drills in January and monthly thereafter.

\*Postings - I know this information was up on my last visit, but please ensure the above information is posted at all times upstairs and downstairs entryways.

\* Please store toilet paper on a shelf or cupboard, not on the back of the flush. Please clean and store a child's soother in a storage case when not being used.

\*Most all staff have their ECE and curriculum training. I spoke to the Administrator and directed her to consult with the owner about any staff that require the 90 hour Intro to ECE (60 hour orientation to ECE and/or 30 hour Curriculum). Please request that these staff are placed on a waitlist for the training required to meet Regulations. Confirmations should be stored in those staff files. Contact Elizabeth Harvey and forward me the confirmation they are on the waitlist. Thank you.

\*Staff need to be planning for a minimum of 1hour of outdoor play opportunities in the morning and in the afternoon. Please ensure children get outside this afternoon to enjoy active play and fresh air. In circumstances when the temperature or windchill is below -20C, the schedule should be flexible to allow changes if the weather doesnot permit children to be outdoors.

\*Children going down for a nap during my visit. Children who do not nap were watching the Cat in the Hat. If this is a regular practice, I would limit this activity to once a month.

original signed by

Joanne Voye Page

Signature of Early Learning and Childcare Licensing Staff

January 06, 2020

Date

original signed by

Amanda Ouellette

Signature of Operator/Designate

January 06, 2020

Date