

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

| | | | |
|--|---------------------------|--------------------------------------|----------------|
| Name of operator Cassel Enterprises Ltd. | Licence Number 2011006 | Inspection Date December 07, 2022 | |
| Facility Name Hands On Learning Academy | | Telephone Number (506) 857-4263 | |
| Address 120 Trites Road Riverview NB E1B 2V7 | | | |
| Name of Early Learning and Childcare Licensing Staff Mireille Comeau | | Position Title Inspector | |
| Order for Compliance | Regulation | Date to be corrected | Date corrected |
| 10(1) The number of educators that are required for a group of children of mixed ages receiving services at a full-time or part-time early learning and childcare centre is calculated as follows: (a) by multiplying the number of children of the same age by the corresponding factor set out in Schedule A; and (b) by adding the results obtained under paragraph (a). | 10(1) | Dec 07, 2022 | |
| Comments: While conducting the renewal inspection, the inspector observed in one classroom that the educator is leaving the children unattended while they are eating. The inspector had a conversation with the educator and recommended to change the lay out of her classroom to ensure that the children are supervised at all times. | | | |
| 10(7) Despite subsection (1), infants shall not be grouped with children of another age group. | 10(7) | Dec 07, 2022 | Dec 07, 2022 |
| Comments: While conducting the renewal inspection, the inspector observe an infant in the preschool classroom. The infant shall not be grouped with children of another age group. The educator went in the infant classroom with the child. Deficiency is now compliant. | | | |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (e) administration of medication records. | 24(1)(e) | Dec 07, 2022 | |
| Comments: While conducting the renewal inspection, the inspector observed that the Administration of medication consent and record form is missing the time and frequency. The time and frequency must be added to the form to ensure that the medication is given properly and safely. The inspector also observed that on one of the Administration of medication consent and record form, the time was indicated but the medication was not given at the time that was indicated on the form. It was given earlier than the time that indicated on the form. The Operator must ensure that the form is filled out correctly and that the medication is given at the time indicated on the form. | | | |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached, | 24(1)(b)(iv) | Dec 12, 2022 | |
| Comments: One of the 10 audited child file is missing one emergency contact. The operator must ensure that all child files are up to date and all the requirements are met. | | | |

| Order for Compliance | Regulation | Date to be corrected | Date corrected |
|--|------------|----------------------|----------------|
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister. | 24(1)(f) | Dec 07, 2022 | |
| Comments: While conducting the renewal inspection, the inspector observe that a group was playing outside and didn't have the attendance records with them. When children are in the outdoor play area or on outings, staff members must have copies of the attendance records with them as well as emergency contact information. On the attendance records, some codes were missing, the attendance records must be completed and showing all absences and detailing the reason. | | | |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (j) smoke alarm, smoke detector and fire extinguisher inspection and maintenance records. | 24(1)(j) | Dec 12, 2022 | |
| Comments: The fire extinguisher is expired. The administrator contacted Brunswick FYR and Safety to do a follow-up. | | | |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (l) management of potential illness forms provided by the Minister. | 24(1)(l) | Dec 07, 2022 | |
| Comments: While conducting the renewal inspection, the inspector was informed that a child as left the facility earlier in the morning because of medical reason. The inspector asked the educators if the Potential Illness form was completed and they inform the inspector that they didn't know they had to fill out a form. The Potential Illness form must be completed each time a child become sick at the facility and the form must be added to the child's file. | | | |
| 32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility, | 32(1)(b) | Dec 16, 2022 | |
| Comments: While conducting the renewal inspection, the inspector observed that the art material (paint, play dough..) is stored on high shelves and not accessible to children. Art materials must be available in all classrooms on low, open shelves to allow for independent selection. | | | |
| 41(1) A licensed facility at which services are provided to children who wear diapers shall have a sturdy surface that is (c) located separate from the food preparation area and not used for serving food. | 41(1)(c) | Dec 07, 2022 | |
| Comments: While conducting the renewal inspection, the inspector observed that the children's lunch box is stored underneath the diaper change table. The lunch box must be stored in another space. | | | |

General Comments

While conducting the renewal inspection, the inspector observed all the children engage in free play in the outdoor playground.

In the afternoon, a group of children made some cinnamon play dough from scratch.

original signed by
Mireille Comeau

Signature of Early Learning and Childcare Licensing Staff

December 08, 2022

Date

original signed by
Lisa Greene

Signature of Operator/Designate

December 08, 2022

Date