

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator AMY MCEVOY	Licence Number 2010660	Inspection Date January 23, 2024
Facility Name Little Steps Child Care		Telephone Number (506) 756-3660
Address 85 Renfrew Street Petitcodiac NB E4Z 4S6		
Name of Early Learning and Childcare Licensing Staff Ashley Kelly		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Feb 02, 2024	
Comments: Two staff members have expired checks with Social Development. Operator provided proof they have been submitted for renewal, but they have not been returned as of the date of inspection.			
28(1) An operator of a licensed facility shall not change the allocation of space used to provide services or add to or alter any building or facility or any part of them unless the Minister has approved the changes in writing.	28(1)	Jan 23, 2024	Jan 23, 2024
Comments: Renovations on the school-age playroom began on January 17th 2024 without confirmed approval from licensing department. Operator stated she just realized that there was an email from QAM requiring inspection for temporary location. Temporary location was inspected during the monitoring visit and is now approved, and renovations are approved. Deficiency is now compliant.			

<p><b>General Comments</b></p> <p>Quality Assurance Monitor was on-site to complete monitoring visit. QAM observed the following items:</p> <ul style="list-style-type: none"> <li>• Indoor play area materials and equipment</li> <li>• Indoor Space</li> <li>• Visible Postings</li> <li>• Staff Member records</li> <li>• Daily Routine</li> <li>• Premises</li> <li>• Storage Space</li> </ul> <p>Operator states that renovations in the school-age play room began January 17th 2024 and should be completed by January 26 2024.</p> <p>QAM and Operator discussed that any staff under the age of 19 must be supervised by another staff over the age of 19; QAM notes no staff under the age of 19 were on-site at inspection visit.</p> <p>Operator and QAM reviewed requirements for designation renewal.</p> <p>QAM observed children waking from naptime, engaging in free play, washing hands for snack, eating snack,</p>
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General Comments

freeplay, circle time with songs, and preparations for outside play.  
Children were excited to show the QAM some documentation posted reflecting what they have been engaging in during the winter.

original signed by  
Ashley Kelly

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Signature of Early Learning and Childcare Licensing Staff

January 23, 2024

\_\_\_\_\_  
Date

original signed by  
Amy McEvoy

\_\_\_\_\_  
Signature of Operator/Designate

January 23, 2024

\_\_\_\_\_  
Date