

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Baby Steps Daycare Inc.	Licence Number 2010278	Inspection Date August 29, 2022	
Facility Name Baby Steps Daycare		Telephone Number (506) 357-5437	
Address 71 D'Amours St Oromocto NB E2V 0G5			
Name of Early Learning and Childcare Licensing Staff Joanne Voyer Page		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
10(1) The number of educators that are required for a group of children of mixed ages receiving services at a full-time or part-time early learning and childcare centre is calculated as follows: (a) by multiplying the number of children of the same age by the corresponding factor set out in Schedule A; and (b) by adding the results obtained under paragraph (a).	10(1)	Apr 25, 2022	Aug 29, 2022
Comments: Deficiency is now compliant			
10(7) Despite subsection (1), infants shall not be grouped with children of another age group.	10(7)	Apr 25, 2022	Aug 29, 2022
Comments: Deficiency is now compliant			
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Sep 16, 2022	
Comments: 2 staff currently on site with no FA certificate. I directed the Operator to group staff with a FA certificate. Please email a copy of the registration for FA booked in September			
11 The qualifications and training requirements for administrators and educators are as follows: (b) educators must have successfully completed the Introduction to Early Childhood Education course or hold an Early Childhood Education Certificate.	11(b)	Aug 29, 2022	
Comments: It is Licensing staff understanding that 2 staff presently have ECE. One certificate was provided to me today. Please forward the other staff ECE certificate to confirm section 11 of the regulations is being meant. I verified all other staff are registered for 90 hour ECE Intro.			
11(c)(ii) The qualifications and training requirements for administrators and educators are as follows: (c) at a full-time or part-time early learning and childcare centre, (ii) on and after July 1, 2020, (A) at least 50% of educators must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister, and (B) an administrator must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister.	11(c)(ii)	Aug 31, 2022	
Comments: The Education requirement will not be meant until all staff have completed the 90 ECE Intro. All staff have been registered however, current enrolment into the program will not commence until March 2023			

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21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Aug 30, 2022	
Comments: It was observed the most recent annual inspection and monitoring visits were not posted. Please post these on your parent board. Thank you!			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (vi) daily information sheets on forms provided by the Minister for each child under the age of 24 months.	24(1)(b)(vi)	Nov 22, 2021	
Comments: These were not being tracked during my visit today. These documents must be completed daily. I have addressed this with the owner on several occasions.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (vii) documentary evidence of the child's learning.	24(1)(b)(vii)	Dec 03, 2021	
Comments: The Operator has hired many new staff in the last 2-3 months. Little evidence of children's programming observed during today's visit. Educator's should be planning programming around children's needs and interests. Please refer to section 7 and review with educators. Children's learning should be visible through documentation and posted in each classroom. Refer to this section, to organize environment to minimally include the areas outlined. The outdoor play space also needs to be set up to encourage children to explore their surroundings. Set up like you would indoors to incorporate and promote all the same learning opportunities.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (g) attendance records of staff members.	24(1)(g)	Dec 03, 2021	Aug 29, 2022
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (l) management of potential illness forms provided by the Minister.	24(1)(l)	Dec 06, 2021	Aug 29, 2022
Comments: Deficiency is now compliant. Evidence that Potential illness forms are being completed.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Dec 10, 2021	Aug 29, 2022
Comments: Deficiency is now compliant			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Dec 17, 2021	Aug 29, 2022
Comments: Deficiency is now compliant			
45(1) An operator of a licensed facility shall require a parent or guardian of a child receiving services at the licensed facility to (b) indicate whether the absence is due to illness or otherwise.	45(1)(b)	Aug 30, 2022	
Comments: Licensing staff discussed with Educators the importance of Parents notifying the centre the reason for absence and if illness related. Please remind parents of their obligation. It was observed that some educators were unaware why a child was absent. Please use the legend to indicate reason for absence on the attendance record			

Order for Compliance	Regulation	Date to be corrected	Date corrected
9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer.	9(1)	Apr 25, 2022	Aug 29, 2022
Comments: Deficiency is now compliant			
9(5) The number of children grouped at a full-time or part-time early learning and childcare centre shall not be more than the number that requires two educators.	9(5)	Apr 25, 2022	Aug 29, 2022
Comments: Deficiency is now compliant			

General Comments
<p>This is a follow up to compliances issued on April 22nd Monitoring visit, and on the recent July 13th Annual Inspection visit. Operator has not received her license, so licensing staff advised they would follow up. Administrative records were reviewed - children and staff attendance is being tracked today. Please ensure educators are documenting first and last names on the attendance record. I did address this during my visit with the educator, but this was not corrected. I noticed that the reason for children's absence was not always being documented. Please ensure parents are aware of their responsibilities to advise the centre the reason for absence and if it is illness related. This will help the centre manage and control the spread of disease. Please remind staff that children and staff are washing hands at all prescribed times.</p> <p>Fire drills are being recorded and another one is due before the end of this month.</p> <p>The outdoor maintenance checklist is being documented and it was stated in July the fencing and shade was addressed. The water that had collected in the tarp shade structure was emptied during my visit. There was nothing indicated that protective surfacing was addressed as per directed on the annual renewal inspection report. After discussion with the Operator, she indicated the protective surfacing was tilled. After further inspection, it was evident there was hard pan on the top. I directed her to close off climber until pea gravel was loosened again. This is a monthly maintenance task to till and loosen the pea gravel to keep in non compact condition for liability and safety reasons.</p> <p>New staff information and training requirements were reviewed and the storage of illness notices is being tracked.</p> <p>Educators did inquire as to when children should be going home if not participating due to illness. Depending on the method of taking the temperature - a fever taken by ear 38.3C/100.4F or under arm 37.3C/99.1F or greater accompanied by any other symptoms would be reasons a parent should be contacted to pick up within 1 hour. Children with signs and symptoms of illness are to be isolated from other children and seen by a practitioner to confirm diagnosis.</p> <p>Educators must always use a positive tone with the children at all times. Stern voices like 'lay down' at nap time could be reframed in a positive manner.</p> <p>Some children may need more time to settle down. Perhaps reading a story just before nap or maybe giving children the option of playing quietly on their cots before falling to sleep. Wonderful interaction was also observed and educators providing assistance "you are doing a good job, would you like for me to take your shoes off".</p> <p>All children were observed eating lunch, going down for a nap, getting up from nap and going outside in the PM also.</p> <p>The Operator provided a copy of the list of shareholders from their corporation, so the department can update this information in our operating system. Thank you.</p>

original signed by
Joanne Voye Page

Signature of Early Learning and Childcare Licensing Staff

August 29, 2022

Date

original signed by
Tanya Shelley

Signature of Operator/Designate

August 29, 2022

Date