

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Baby Steps Daycare Inc.	Licence Number 2010278	Inspection Date April 27, 2022	
Facility Name Baby Steps Daycare		Telephone Number (506) 357-5437	
Address 71 D'Amours St Oromocto NB E2V 0G5			
Name of Early Learning and Childcare Licensing Staff Nancy Glendenning		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (b) educators must have successfully completed the Introduction to Early Childhood Education course or hold an Early Childhood Education Certificate.	11(b)	May 13, 2022	
Comments: Operator stated that educators are about to change in the facility. If educators do not have their ECE and are working with preschool children they must have the 90 hours training.			
11(c)(ii) The qualifications and training requirements for administrators and educators are as follows: (c) at a full-time or part-time early learning and childcare centre, (ii) on and after July 1, 2020, (A) at least 50% of educators must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister, and (B) an administrator must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister.	11(c)(ii)	Jun 30, 2022	
Comments:			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	May 13, 2022	
Comments: Operator has provided activities for each classroom to work on. Educators must begin to focus on the children's interests. I noticed during my visit that the 2 year old room children are very focussed on dinosaurs. It would be good for the educator to add to activities based on what the children are focussed on.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	May 13, 2022	
Comments: There are still files missing on children. Operator has made a list of what is required for each file and has contacted the parents.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	May 13, 2022	
Comments: There are still files missing on children. Operator has made a list of what is required for each file and has contacted the parents.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iii) the name, address and home and work telephone numbers of the child's parent or guardian, Comments: There are still files missing on children. Operator has made a list of what is required for each file and has contacted the parents.	24(1)(b)(iii)	May 13, 2022	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached, Comments: There are still files missing on children. Operator has made a list of what is required for each file and has contacted the parents.	24(1)(b)(iv)	May 13, 2022	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption. Comments: There are still files missing on children. Operator has made a list of what is required for each file and has contacted the parents.	24(1)(b)(v)	May 13, 2022	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (k) emergency evacuation and fire drill records. Comments: Operator stated that evacuation and fire drills were saved in a red binder. However, she could not find it. I will verify information on follow-up visit.	24(1)(k)	May 13, 2022	
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (h) if a child has or may be affected by a disease that is required to be reported under the Public Health Act and the regulations under that Act by the operator of the licensed facility, the disease that has been reported. Comments: Operator stated that they have not been keeping the notice to inform parents of the existence of communicable disease in a facility. These must be kept on file for one year and verified after annual inspection.	25(h)	May 13, 2022	
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook. Comments: There are still files missing on children. Operator has made a list of what is required for each file and has contacted the parents.	26(2)	May 13, 2022	
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46. Comments: Some of the children are missing complete files. Operator has made a list and has contacted parents for information.	27(c)	May 13, 2022	
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (d) permitting the administration of emergency care to the child. Comments: Some of the children are missing complete files. Operator has made a list and has contacted parents for information.	27(d)	May 13, 2022	
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (e) permitting the child to leave the licensed facility with a person authorized by the parent or guardian. Comments: Some of the children are missing complete files. Operator has made a list and has contacted parents for information.	27(e)	May 13, 2022	

Order for Compliance	Regulation	Date to be corrected	Date corrected
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	May 13, 2022	
Comments: Some of the children are missing complete files. Operator has made a list and has contacted parents for information.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (j) permitting photographs and videos to be taken of the child for publication or social media.	27(j)	May 13, 2022	
Comments: Some of the children are missing complete files. Operator has made a list and has contacted parents for information.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (k) posting photographs of the child at the licensed facility to illustrate the child's learning.	27(k)	May 13, 2022	
Comments: Some of the children are missing complete files. Operator has made a list and has contacted parents for information.			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	May 13, 2022	
Comments: I was not able to verify information as the binder that these were in could not be located.			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Apr 27, 2022	
Comments: Please ensure that underneath the diaper changing table is cleaned and sanitized as well as tables and floors after meals. The table and floors in the two year old room was left dirty after lunch and still not cleaned close to the end of nap time.			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	May 13, 2022	
Comments: Please decrease the height of the step leading to the outdoor play area as it is quite high for little legs. Also fencing needs to be put upright with bottom secured to the ground. Protective surfacing must measure at 30cm around the climbing structure with a 6 feet encroachment zone on all sides.			
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	May 13, 2022	
Comments:			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	May 13, 2022	
Comments: I was not able to verify information as the binder that these were in could not be located. This will be verified on next visit			
44 An operator of a licensed facility shall have a first aid kit that is equipped with the contents prescribed by New Brunswick Regulation 2004-130 under the Occupational Health and Safety Act as a first aid kit that is not a personal, Type P first aid kit, and a telephone in working order (a) on the premises of the licensed facility.	44(a)	May 13, 2022	
Comments: Operator could not find the complete First Aid Kit. They stated that there is one on premises that they do not touch to meet regulations; however, I could not verify. The two that were verified are not complete first aid kits.			
44 An operator of a licensed facility shall have a first aid kit that is equipped with the contents prescribed by New Brunswick Regulation 2004-130 under the Occupational Health and Safety Act as a first aid kit that is not a personal, Type P first aid kit, and a telephone in working order (c) on each outing.	44(c)	May 13, 2022	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Educators have not been bringing a full first aid kit on walk outings. They have been using a condensed version without up to date children information. A full first aid kit must be available to all groups if they are on outings and a complete first aid kit must be available to children and educators who are on premises.			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	May 13, 2022	
Comments: There are still files missing on children. Operator has made a list of what is required for each file and has contacted the parents.			
49(1) An operator of a licensed facility shall ensure that the guidance of the children receiving services at the licensed facility is positive and includes positive reinforcement, encouraging efforts and recognizing accomplishments.	49(1)	Apr 27, 2022	
Comments: Educators must watch voice levels when expressing themselves to the children. Two children were hurt by another child during visit and an educator told the child to "Sit on the carpet and that they "were not happy with you". Redirection, reflection with the children, or giving them a quiet area to calm down with materials are examples of positive child guidance. Please review Child Guidance practices in the Operator Manual.			

General Comments
<p>The children were engaged in art and circle time in each room today at different times. Operator has provided some curriculum ideas for educators but please continue to build on activities and environments based on the NB curriculum Framework. This should be based off the children's ideas and interests.</p> <p>Please see report for compliances that must be met prior to licensing.</p>

original signed by  
Nancy Glendenning

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

April 27, 2022

\_\_\_\_\_  
Date

original signed by  
Tanya Briggs

\_\_\_\_\_  
Signature of Operator/Designate

April 27, 2022

\_\_\_\_\_  
Date