

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Lisa's Playhouse Inc.	Licence Number 2009994	Inspection Date September 19, 2023	
Facility Name THE APOHAQUI VILLAGE CLUBHOUSE AFTER SCHOOL PROGRAM		Telephone Number (506) 434-3497	
Address 23 Foster Avenue W Apohaqui NB E5P 3M9			
Name of Early Learning and Childcare Licensing Staff Lisa Green		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Sep 19, 2023	Sep 19, 2023
Comments: Deficiency is now compliant			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Sep 19, 2023	Sep 19, 2023
Comments: One staff member without a file on-site. Staff who work at another licence are to bring a copy of their complete file to have onsite. Deficiency corrected during inspection. Deficiency is now compliant One staff member without a file on-site. Staff who work at another licence are to bring a copy of their complete file to have onsite. Deficiency corrected during inspection. Deficiency is now compliant.			
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Sep 19, 2023	Sep 19, 2023
Comments: One staff member without a file on-site. Staff who work at another licence are to bring a copy of their complete file to have onsite. Deficiency corrected during inspection Deficiency is now compliant One staff member without a file on-site. Staff who work at another licence are to bring a copy of their complete file to have onsite. Deficiency corrected during inspection. Deficiency is now compliant			
13(2) An operator of a licensed facility shall not employ or otherwise engage a person as a staff member if the person (a) has been convicted of an offence listed in Schedule B for which a pardon has not been granted or in respect of which a record suspension has not been ordered.	13(2)(a)	Sep 19, 2023	Sep 19, 2023
Comments: One staff member without a file on-site. Staff who work at another licence are to bring a copy of their complete file to have onsite. Deficiency corrected during inspection. Deficiency is now compliant			
13(2) An operator of a licensed facility shall not employ or otherwise engage a person as a staff member if the person (b) has been identified by a check with the Department of Social Development under paragraphs 12(4)(a) to (d).	13(2)(b)	Sep 19, 2023	Sep 19, 2023
Comments: One staff member without a file on-site. Staff who work at another licence are to bring a copy of their complete file to have onsite. Deficiency corrected during inspection. Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Sep 19, 2023	Sep 19, 2023
Comments: One staff member without a file on-site. Staff who work at another licence are to bring a copy of their complete file to have onsite. Deficiency corrected during inspection. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Sep 19, 2023	Sep 19, 2023
Comments: One staff member without a file on-site. Staff who work at another licence are to bring a copy of their complete file to have onsite. Deficiency corrected during inspection Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Sep 19, 2023	Sep 19, 2023
Comments: One staff member without a file on-site. Staff who work at another licence are to bring a copy of their complete file to have onsite. Deficiency corrected during inspection			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Sep 19, 2023	Sep 19, 2023
Comments: One staff member without a file on-site. Staff who work at another licence are to bring a copy of their complete file to have onsite. Deficiency corrected during inspection. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Sep 19, 2023	Sep 19, 2023
Comments: One staff member without a file on-site. Staff who work at another licence are to bring a copy of their complete file to have onsite. Deficiency corrected during inspection. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Sep 19, 2023	Sep 19, 2023
Comments: One staff member without a file on-site. Staff who work at another licence are to bring a copy of their complete file to have onsite. Deficiency corrected during inspection. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Sep 19, 2023	Sep 19, 2023
Comments: One staff member without a file on-site. Staff who work at another licence are to bring a copy of their complete file to have onsite. Deficiency corrected during inspection. Deficiency is now compliant			

General Comments
<p>Renewal inspection completed today.</p> <p>Outdoor play, transitions, snack, and free play were observed during the inspection.</p> <p>The indoor environment is purposefully planned with a variety of materials and interest centres for the children. Dramatic play is currently set up as a grocery store with food boxes and containers for the children to buy, and has authentic aprons and coats from a local grocery store.</p> <p>The creative art centre has a variety of loose parts, different colours and sizes of paper, a variety of mark making tools, glue, and scissors.</p> <p>Small manipulatives, books and games are also available.</p>

General Comments

Children engaged in dramatic play, creative art and in the gym playing with mats, scooters and balls during today's inspection.
Children were observed to independently access materials and move freely throughout their play environment and played cooperatively with their friends.

During snack, children and educators engaged in conversation together.
Hand washing was observed.

An inclusion policy is required for all licensed early learning facilities. Please document and update your parent handbook with your inclusion policy and provide a copy to your Quality Assurance Monitor before licence expiry.

original signed by
Lisa Green

Signature of Early Learning and Childcare Licensing Staff

September 19, 2023

Date

original signed by
Gail Keirstead

Signature of Operator/Designate

September 19, 2023

Date