

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Petitcodiac-Salisbury Boys & Girls Club Inc.	Licence Number 2009022	Inspection Date September 19, 2025	
Facility Name BGC Three Rivers Afterschool Program		Telephone Number (506) 756-2841	
Address 45 Corey Avenue Petitcodiac NB E4Z 4G3			
Name of Early Learning and Childcare Licensing Staff Celina Boudreau Chiasson		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Sep 26, 2025	
Comments: While adding new staff members into the system, the Quality Assurance Monitor observed that one staff member has a criminal record check in their staff file but do not have the vulnerable sector check. The vulnerable sector check is required for all staff members working with children prior employment. The staff member in question was replaced and has been asked to leave the premises. The staff member in question must obtain a vulnerable sector check before being permitted to return on site.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Sep 26, 2025	
Comments: The Quality Assurance Monitor observed that one staff member has a copy of the criminal record check in their staff file but do not have a copy of the vulnerable sector check. The staff member in question must obtain a vulnerable sector check, and a copy must be placed in the staff file.			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Oct 03, 2025	
Comments: One out of seven child files verified is incomplete, missing the signed statement from the parent confirming they have read and understood the parent handbook. The operator must ensure that each child record includes the signed statement from the parent confirming they have read and understood the parent handbook.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (b) permitting, in the case of illness or soiled clothing, the child to shower or bathe or showering or bathing the child.	27(b)	Oct 03, 2025	
Comments: One out of seven child files verified is incomplete, missing the consent for bathing or showering the child in the event of illness or soiled clothing. The operator must ensure that the consent for bathing or showering the child in the event of illness or soiled clothing is filled out by the parents.			

General Comments

The Quality Assurance Monitor is on site for a monitoring inspection.

The Quality Assurance Monitor is present during outdoor play.

The Quality Assurance Monitor observed the children engaging in various activities, including riding bicycles, driving toy cars, swinging, climbing on monkey bars, and making bracelets.

The Quality Assurance Monitor verified these items:

- ratio and maximum number of children
- posted in a visible and prominent place in the facility
- child records
- child guidance
- washrooms

During the visit, the ratio is respected.

original signed by

Celina Boudreau Chiasson

Signature of Early Learning and Childcare Licensing Staff

September 19, 2025

Date

original signed by

Melissa Golding

Signature of Operator/Designate

September 19, 2025

Date