

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator The Petitcodiac Boys & Girls Club Inc.	Licence Number 2009022	Inspection Date April 17, 2025	
Facility Name Petitcodiac Boys & Girls Club Afterschool Kids Klub		Telephone Number (506) 756-2841	
Address 45 Corey Avenue Petitcodiac NB E4Z 4G3			
Name of Early Learning and Childcare Licensing Staff Celina Boudreau Chiasson		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Apr 24, 2025	
Comments: During the renewal inspection, the Quality Assurance Monitor observed that one staff member has a criminal records check in their staff file but did not have the vulnerable sector check. The vulnerable sector check is required for all staff member working with children prior employment. The staff member in question was replaced and has been asked to leave the premises. The staff member in question must obtain a vulnerable sector check before being permitted to return on site.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Apr 24, 2025	
Comments: During the renewal inspection, the Quality Assurance Monitor observed that one staff member has a copy of the criminal records check in their staff file but did not have a copy of the vulnerable sector check. The staff member in question must obtain a vulnerable sector check, and a copy must be placed in the staff file.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine.	25(a)	Apr 24, 2025	Apr 17, 2025
Comments: During the renewal inspection, the Quality Assurance Monitor observed that the daily routine is missing. The daily routine must be placed in a visible and prominent place in the facility. The operator immediately posted a copy of the daily routine. Deficiency is now compliant			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Apr 24, 2025	Apr 17, 2025
Comments: During the renewal inspection, the Quality Assurance Monitor observed that 1 of the 5 child's file verified is missing the signed statement from the parent confirming they have read and understood the parent handbook. Each child record must have the signed statement from the parent confirming they have read and understood the parent handbook. While the Quality Assurance Monitor is still on site, the parent of the child arrived at the facility and completed the consent form confirming they had read and understood the parent handbook. Deficiency is now compliant			

## General Comments

The Quality Assurance Monitor is on site for the renewal inspection.

The Quality Assurance Monitor is present during outdoor play and snack time.

During the renewal inspection, the Quality Assurance Monitor observed several expired medications stored in the locked medication box. The operator share that the staff members had recently reviewed all medications to check for expiration dates. The operator also shares that the expired medications are only in the locked box to be inaccessible to the children until they're returned to the parent.

The Quality Assurance Monitor also observed the staff members actively engaging with the children during their play and responding attentively to the children's needs.

During the visit, the ratio is respected.

original signed by

Celina Boudreau Chiasson

Signature of Early Learning and Childcare Licensing Staff

April 22, 2025

Date

original signed by

Melissa Golding

Signature of Operator/Designate

April 22, 2025

Date