

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator HAMILTON HOMESTYLE DAYCARE LTD.	Licence Number 2008692	Inspection Date October 06, 2020	
Facility Name HAMILTON HOMESTYLE DAYCARE		Telephone Number (506) 652-9822	
Address 70 Gault Road Saint John NB E2M 5H2			
Name of Early Learning and Childcare Licensing Staff Patricia Kelley		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (b) educators must have successfully completed the Introduction to Early Childhood Education course or hold an Early Childhood Education Certificate.	11(b)	Oct 23, 2020	
Comments: Some educators have not been registered for either the Introduction to ECE (60 hour) or Curriculum training (30 hour).			
11(c)(ii) The qualifications and training requirements for administrators and educators are as follows: (c) at a full-time or part-time early learning and childcare centre, (ii) on and after July 1, 2020, (A) at least 50% of educators must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister, and (B) an administrator must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister.	11(c)(ii)	Oct 23, 2020	
Comments: 50% of educators do not have a one year ECE certificate or an equivalent. Please submit a plan to your Early Learning and Childcare Inspector by October 23, 2020 as to how you are going to meet this regulation.			
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Oct 06, 2020	
Comments: Renewal inspection report from last year not posted; latest monitoring inspection report not posted.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Oct 12, 2020	
Comments: Physician information missing from 2 child files (random review of files).			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Oct 30, 2020	
Comments: Immunization record missing in one file (random review of files).			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Oct 12, 2020	
Comments: Job description missing in one staff file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Oct 12, 2020	
Comments: Signed statement missing in 2 staff files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Oct 07, 2020	
Comments: Margaret's Room: 2 children not signed in on daily attendance record today			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine.	25(a)	Oct 09, 2020	
Comments: Daily routine not posted in 4 of the rooms.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (c) instructions regarding evacuation in case of a fire as approved by the fire marshal, deputy fire marshal or fire prevention officer.	25(c)	Oct 07, 2020	
Comments: Diagram floor plan not posted at front and back exits. See section 10.7.1 Emergency evacuation plan in the Operator Manual.			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Oct 12, 2020	
Comments: Consent form missing in 2 child files that includes signed confirmation parents have read and understand the parent handbook.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c)	Oct 12, 2020	
Comments: Consent form missing in 2 child files (random review of files).			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (d) permitting the administration of emergency care to the child.	27(d)	Oct 12, 2020	
Comments: Consent form missing in 2 child files (random review of files).			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	Oct 12, 2020	
Comments: Consent form missing in 2 child files (random review of files).			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (j) permitting photographs and videos to be taken of the child for publication or social media.	27(j)	Oct 12, 2020	
Comments: Consent form missing in 2 child files (random review of files).			

Order for Compliance	Regulation	Date to be corrected	Date corrected
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (k) posting photographs of the child at the licensed facility to illustrate the child's learning.	27(k)	Oct 12, 2020	
Comments: Consent form missing in 2 child files (random review of files).			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Oct 30, 2020	
Comments: Fridge in kitchen unclean. Baseboards throughout are dusty and some are in need of painting. School-age room: damaged wall in book center behind pink chair Peyton's Room: paint chipped pink walls			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Oct 09, 2020	
Comments: Margaret Room: white shelf dusty			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Oct 09, 2020	
Comments: Kitchen: toxic products not locked (dishwasher detergent, bleach). Toxic products must be locked by using a CSA-approved lock or by lock and key. Back hall outside of nap room: laundry soap and Ant Out spray on high shelf, unlocked Laundry Room: toxic products are being stored locked by a barrel sliding lock. Must be locked using a CSA-approved lock or by lock and key.			
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (a) labelled with the name of the child.	40(1)(a)	Oct 07, 2020	
Comments: Jaxon's Room: soother stored on shelf not in a container or baggie labelled with child's name.			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Oct 30, 2020	
Comments: Immunization record missing in one file (random review of files).			
50(1) An operator of a licensed facility shall maintain a chronologically filed daily incident log relating to the health, security and well-being of the children receiving services at the licensed facility.	50(1)	Oct 12, 2020	
Comments: Daily incident logs are being filed in children's files. These logs must be filed together in one location (example: Daily Incident Log binder or file).			

General Comments
<p>The children were observed to be engaged in play in their learning environments within each of the rooms. Educators were participating with the children at their level and also sitting with the children at mealtime. This is a great opportunity to establish connection and conversation as well as demonstrating positive eating habits.</p> <p>There was a balance of indoor and outdoor play today.</p> <p>The information sheets that are posted above the cribs in the infant sleep room depicting specific nap information for the children is a great idea and very helpful for staff.</p> <p>The learning environments are rich in toys and materials. It was evident during the renewal inspection that the learning centers are set up based on the interests as the children were observed to freely circulate and enjoy their play. Educators were knowledgeable about the children in their care and offered lovely comments about them.</p>

General Comments

Posted documentation in the rooms and hallway are well done and make connections to the NB Curriculum Framework. Ensure that posted documentation is replaced with current documentation in a timely fashion.

original signed by
Patricia Kelley

Signature of Early Learning and Childcare Licensing Staff

October 06, 2020

Date

original signed by
Dale Malcolm

Signature of Operator/Designate

October 06, 2020

Date