

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Re-Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Elsipogtog Band	Licence Number 2008237	Inspection Date October 21, 2025	
Facility Name Elsipogtog Day Care		Telephone Number (506) 523-8305	
Address 208 MAIN St Elsipogtog First Nation NB E4W 2X9			
Name of Early Learning and Childcare Licensing Staff Tina Richard Tardif		Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(0.1)(a)(i-iii) In subsection (1), an operator of a licensed facility includes: (a) in the case of a criminal record check or a vulnerable sector check, as the case may be, (i) in the case of a corporation or unincorporated association, the directors, (ii) in the case of a partnership, the partners, and (iii) in the case of a limited partnership, the general partners;	12(0.1)(a)(i-iii)	Aug 26, 2025	
Comments: The inspector and administrator discussed regarding the criminal record check for the board's members. All board members must have a criminal record check done.			
12(0.1)(b)(i-iii) In subsection (1), an operator of a licensed facility includes: (b) in the case of a check with the Department of Social Development, (i) in the case of a corporation or unincorporated association, the directors who have contact with children receiving services in the facility or who manage the finances of the facility, (ii) in the case of a partnership, the partners who have contact with children receiving services in the facility or who manage the finances of the facility, and (iii) in the case of a limited partnership, the general partners who have contact with children receiving services in the facility or who manage the finances of the facility.	12(0.1)(b)(i-iii)	Aug 26, 2025	
Comments: The inspector and administrator discussed regarding the criminal record check for the board's members. All board members must have a criminal record check done.			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Aug 15, 2025	Oct 21, 2025
Comments: All staff files are up to date. Deficiency is now compliant			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Aug 12, 2025	Oct 21, 2025
Comments: The inspector was able to observe the daily activities planned and documented for the past couple months. Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Aug 15, 2025	
Comments: The inspector observed in 1 out of 5 child files verified that the file is missing an emergency contact. The administrator must ensure that all child files are completed with 2 emergency contacts information.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Aug 15, 2025	
Comments: The inspector observed in 1 out of 5 child files verified that the proof of immunizations is missing. The administrator must ensure that all child files have a child's health history including a copy of the immunization record or a copy of the exemption.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Jul 29, 2025	Oct 21, 2025
Comments: All staff files are up to date. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Jul 29, 2025	Oct 21, 2025
Comments: All staff files are up to date. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (i) menu plans and any substitutions.	24(1)(i)	Aug 15, 2025	
Comments: The inspector was informed that the menu changes time to time. The administrator indicated that such changes to the food are not documented. The inspector explained the importance of recording menu modifications and provided relevant recommendations.			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Aug 15, 2025	
Comments: The inspector observed in 1 out of 5 child files verified that the parent has not check that they have read and understood the parent handbook. The administrator must ensure that all child files are completed with all the required documents.			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Aug 12, 2025	Oct 21, 2025
Comments: The inspector observed that the monthly maintenance plan is updated. Deficiency is now compliant			
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (a) labelled with the name of the child.	40(1)(a)	Aug 12, 2025	Oct 21, 2025
Comments: The inspector observed that the bins where the pacifiers are kept is labeled with the name and a picture of the child. Deficiency is now compliant			
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (c) stored separately for each child.	40(1)(c)	Aug 12, 2025	Oct 21, 2025

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: The inspector observed that the personal belongings as per, blankets and pillows are kept in a closet in a bag labeled to each child. Deficiency is now compliant			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Aug 15, 2025	
Comments: The inspector observed in 1 out of 5 child files verified that the proof of immunizations is missing. The administrator must ensure that all child files have a child's health history including a copy of the immunization record or a copy of the exemption.			

General Comments
During the follow up inspection, the inspector observed the children playing outdoors, lunch and nap time. Ratio is respected during the inspection.

original signed by
Tina Richard Tardif

Signature of Early Learning and Childcare Licensing Staff

October 21, 2025

Date

original signed by
Sue Anne Sock

Signature of Operator/Designate

October 21, 2025

Date