

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Boys and Girls Club of Charlotte County Inc.	Licence Number 2007101	Inspection Date September 01, 2022
Facility Name BGCCC EARLY LEARNING CENTRE		Telephone Number (506) 466-4314
Address 54 Disher Lane Dufferin Charlotte Co NB E3L 3H7		
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Jul 22, 2022	Sep 01, 2022
Comments: Deficiency is now compliant			
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Sep 09, 2022	
Comments: Renewal inspection and follow up from 2021 not posted. Original comply by date of August 12, 2022. Renewal inspection from July 5, 2022 not posted.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Aug 12, 2022	Sep 01, 2022
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Sep 09, 2022	Sep 01, 2022
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Aug 12, 2022	Sep 01, 2022
Comments: Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jul 22, 2022	Sep 01, 2022
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Jul 06, 2022	Sep 01, 2022
Comments: Deficiency is now compliant			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (b) the weekly menus.	25(b)	Aug 12, 2022	Sep 01, 2022
Comments: Deficiency is now compliant			
28(1) An operator of a licensed facility shall not change the allocation of space used to provide services or add to or alter any building or facility or any part of them unless the Minister has approved the changes in writing.	28(1)	Jul 06, 2022	Sep 01, 2022
Comments: Deficiency is now compliant			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Sep 09, 2022	
Comments: Infant Room: under change mat accumulating dirt/debris, to be cleaned.  Door casing to infant room, marker on door casing to be cleaned/repainted.  Original comply by date of August 12, 2022.			
31(6) The outdoor play area of a full-time or part-time early learning and childcare centre at which services are provided to infants or preschool children shall be enclosed with a fence at least 1.22 m in height with a gate that is secured at all times when the children are present.	31(6)	Jul 15, 2022	Sep 01, 2022
Comments: Deficiency is now compliant			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Sep 09, 2022	
Comments: Three year old room: Creative art materials lacking. Discussed with educator in the room at time of renewal inspection. These are to available/accessible to the children. Discussed at time of renewal inspection storing in clear containers with covers as items with small parts can be used with direct educator supervision. Original comply by date of August 12, 2022.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Sep 09, 2022	
Comments: Two's Room; Brown vinyl chair, seat beginning to rip, to be discarded. Original comply by date of July 8, 2022.			
36(4) The rest area of a full-time early learning and childcare centre and an early learning and childcare home shall allow for a space of at least 46 cm between each crib, portable playpen, cot or nap mat.	36(4)	Jul 06, 2022	Sep 01, 2022
Comments: Deficiency is now compliant			
9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer.	9(1)	Jul 06, 2022	Sep 01, 2022

Order for Compliance	Regulation	Date to be corrected	Date corrected
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Comments: Deficiency is now compliant

**General Comments**

A follow up to the renewal inspection was conducted today. The children were observed during outside play, inside play, lunch, nap/quiet time.

There are still outstanding orders for compliance from the renewal inspection that was conducted on July 5, 2022. It is the expectation that the operators ensure that these are rectified by the original comply by date as noted on the renewal inspection. Another follow-up inspection to occur.

In the three year old room an educators desk takes up a majority of one corner. Recommending removing it and adding shelves to hold educator materials.

original signed by  
Jodi Hennessey

September 01, 2022

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

\_\_\_\_\_  
Date

original signed by  
Natasha Reid

September 01, 2022

\_\_\_\_\_  
Signature of Operator/Designate

\_\_\_\_\_  
Date