

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator Boys and Girls Club of Charlotte County Inc.		Inspection Date July 29, 2026
Facility Name BGCCC After School Program		Licence Number 2006415
Address 54 Disher Lane Dufferin Charlotte Co NB E3L 3H7		Telephone Number (506) 466-4300
Type of Facility Part-time Early Learning and Childcare Centre	Maximum Number of Children 45	Ages of Children SCHOOL-AGE
ELCC Licensing Staff Amanda Wills	Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
10(3) An educator under 19 years of age shall be supervised at all times when he or she is working directly with a child by an educator who is at least 19 years of age.	10(3)	Jul 29, 2026	
Comments: Licensing observed an educator under the age of 19 supervising children without the supervision of an educator who was 19 years of age or older. All educators under the age of 19 must be supervised by an educator who is at least 19 years of age.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (a) time and space for and a free choice of play experiences for exploration and discovery.	21(a)	Jul 29, 2026	
Comments: The school-age classroom (summer group) was not set up or defined with learning interest centers. There were not enough materials for the number of children. Children do not have time and space for a free choice of play experiences. Materials are to be added. The learning environments are to be defined and set up in a way that is inviting for the school-age children to engage in play.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Jul 29, 2026	
Comments: The school-age classroom (summer group) was not set up or defined with learning interest centers. There were not enough materials for the number of children. Children do not have time and space for a free choice of play experiences. Materials are to be added. The learning environments are to be defined and set up in a way that is inviting for the school-age children to engage in play.			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Jul 29, 2026	
Comments: A monthly review and maintenance plan was not completed on all stationary equipment. A monthly review and maintenance plan must be completed and documented for all stationary equipment on a monthly basis.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
49(1) An operator of a licensed facility shall ensure that the guidance of the children receiving services at the licensed facility is positive and includes positive reinforcement, encouraging efforts and recognizing accomplishments.	49(1)	Jul 29, 2026	
Comments: Licensing observed the sensory room with the door closed. While passing the room, Licensing could hear someone attempting to open the door. The door was equipped with a child lock located at the top. Once the door was opened, a child immediately attempted to leave the room and pushed past Licensing staff. Licensing had been at the facility for approximately one hour, and the child had been in the room upon Licensing's arrival. Licensing was informed that there were locks on both the inside and outside of the door, and that the interior lock was installed higher because the children were able to open the door. Licensing inquired as to why the child had remained in the room and was not permitted to leave. The educator stated, "He wasn't listening, so I put him in there." Licensing advised that children must not be confined to a room or prevented from leaving as a form of guidance or discipline. Positive child guidance practices are to be reviewed by all educators.			

General Comments

Monitoring Inspection

The children were observed in both the indoor and outdoor environments, including transitions between the two. Indoors, the School-Age Group 1 children were observed playing cards, drawing, and building forts with blankets. The Summer Camp group was observed outdoors using the stationery play equipment and swings.

Educators indicated that the children are currently interested in art activities, board games, playing cards, and camping related activities.

Traffic areas are kept clean, and outdoor walkways are free of clutter. Toxic products such as cleaning agents are securely locked and inaccessible to children.

A clearly visible and prominent area was designated for the posting of the facility license, current monitoring reports, and any orders for compliance. Additional documentation reviewed included incident logs, daily attendance records, and records of evacuation and monthly fire drills.

A conversation took place with the administrator on the following:

- Licensing observed that the bottom of the shelf used for dress-up clothing was rotting and splintering. The shelf must be removed from use until it is repaired or replaced.
- Discussed the use of cell phones while educators are in the classroom and included in ratio. Educators are expected to remain actively engaged in the supervision of children and should not use personal cell phones while responsible for the care and supervision of children.
- Licensing has contacted the Office of the Fire Marshal regarding children sleeping in the sensory room. Licensing noted that the room did not have a window, the door was equipped with locks, and no smoke detector was observed.

original signed by
Amanda Wills

Signature of Early Learning and Childcare Licensing Staff

July 30, 2026

Date

original signed by
Natasha Reid

Signature of Operator/Designated staff

July 30, 2026

Date

"I hereby acknowledge receipt of this report"