

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator FIRST STEPS HOUSING PROJECT INC	Licence Number 2003597	Inspection Date September 30, 2020
Facility Name Coburg Early Learning Child Care Home		Telephone Number (506) 693-2228
Address 120 Coburg Street Saint John NB E2L 3K1		
Name of Early Learning and Childcare Licensing Staff Lisa Green		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Oct 05, 2020	
Comments: One Emergency contact address missing for one child. Two emergency contact addresses missing for one child.			

<p><b>General Comments</b></p> <p>The indoor environment is clean and bright. Materials available to the children meet their developmental needs and ages. The educator in the room is kind and compassionate and provides a caring and responsive environment for the babies in her care.</p> <p>Current topic web on music displayed in the play environment . Also discussed other ways to document for infants including doing individual webs with the child at the center and adding new developmental milestones, learning and interests. ie. rolled over for the first time, found his hand, likes to be read to, etc.</p> <p>It is evident that both the administrator and educator are working diligently to ensure all requirements under the COVID-19 recovery phase guide are implemented to provide a safe environment for the children.</p>
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original signed by  
Lisa Green

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

September 30, 2020

\_\_\_\_\_  
Date

original signed by  
Amanda Finnamore

\_\_\_\_\_  
Signature of Operator/Designate

September 30, 2020

\_\_\_\_\_  
Date