

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA of Southwestern New Brunswick Inc.	Licence Number 2002393	Inspection Date January 08, 2025	
Facility Name YMCA - QPlex ASP - Upstairs		Telephone Number (506) 849-5784	
Address 20 Randy Jones Way Quispamsis NB E2E 0P1			
Name of Early Learning and Childcare Licensing Staff Britta Garnett		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Jan 20, 2025	
Comments: Middles: Purposeful planning not evident. Purposeful planning to be visible through invitations, materials added to the environment and planned activities that support the children's interests. Purposeful planning must be documented on a weekly/monthly planning sheet, journal, or binder.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jan 08, 2025	Jan 08, 2025
Comments: Job description missing from one staff file. Staff file not on-site during staff file review; however, file was sent to coordinator during inspection for QA Monitor to review. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Jan 08, 2025	Jan 08, 2025
Comments: Signed statement missing from one staff file. Staff file not on-site during staff file review; however, file was sent to coordinator during inspection for QA Monitor to review. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Jan 08, 2025	Jan 08, 2025
Comments: Criminal record check missing from one staff file. Staff file not on-site during staff file review; however, file was sent to coordinator during inspection for QA Monitor to review. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Jan 08, 2025	Jan 08, 2025

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: SD check missing from one staff file. Staff file not on-site during staff file review; however, file was sent to coordinator during inspection for QA Monitor to review. Deficiency is now compliant.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jan 08, 2025	
<p>Comments: One staff file missing valid First Aid/CPR certificate. Staff not to be left alone with children until course is complete and certificate is on file. Discussed with site coordinator during inspection.</p> <p>One staff file missing valid First Aid/CPR certificate. Coordinator was able to provide certificate during inspection.</p>			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Jan 31, 2025	
<p>Comments: Back corner by kitchen accumulating clutter and debris. To be deep cleaned, decluttered and organized.</p>			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Jan 31, 2025	
<p>Comments: Middles: Folding art shelf - top peeling. To be repaired.</p> <p>Shelving units on last inspection report have been repaired or removed.</p>			

General Comments

Monitoring Inspection:

Children and educators observed engaged in a variety of activities this afternoon including card and board games, a paper plane challenge, an arcade game challenge, outdoor play, ball hockey, and open-ended art. Educators observed engaging in meaningful conversations with children.

Seniors:

Purposeful planning is evident through invitations, documentation added to the environment and on planning sheet. Materials have been added to the environment that support the children's current interests (games, work-out challenges, hockey and paper planes).

QA Monitor discussed use of playground with staff during winter months. Currently the surfacing is not frozen however, once the surface is frozen/ice covered the playground must not be used by children.

Hand washing routines observed at arrival, after outdoor play and before snack.

Daily attendance forms observed to be accurate and maintained.

Cheese and crackers with fresh vegetables were served for snack.

original signed by
Britta Garnett

Signature of Early Learning and Childcare Licensing Staff

January 08, 2025

Date

original signed by
D. Bouck

Signature of Operator/Designate

January 08, 2025

Date