

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA OF GREATER SAINT JOHN INC.	Licence Number 2002393	Inspection Date July 20, 2023
Facility Name YMCA OF GREATER SJ Q-PLEX AFTER SCHOOL PROGRAM - UPSTAIRS		Telephone Number (506) 849-5784
Address 20 Randy Jones Way Quispamsis NB E2E 0P1		
Name of Early Learning and Childcare Licensing Staff Britta Garnett		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Aug 01, 2023	Sep 14, 2022
Comments: Deficiency is now compliant. Renewal Inspection 2022.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Aug 01, 2023	
Comments: Job description missing from two staff files. To be added. New staff file review.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Aug 01, 2023	
Comments: Signed statement missing from two staff files. To be added. New staff file review.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Jul 26, 2022	Sep 14, 2022
Comments: Deficiency is now compliant. Renewal Inspection 2022.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Jul 26, 2022	Sep 14, 2022
Comments: Deficiency is now compliant. Renewal Inspection 2022.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jul 26, 2022	Sep 14, 2022
Comments: One staff file missing First Aid Certificates. To be added. New staff file review. Supervisor was able to provide proof of First Aid during inspection.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Jul 26, 2022	Sep 14, 2022
Comments: Deficiency is now compliant. Renewal Inspection 2022.			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Aug 08, 2022	Dec 08, 2022
Comments: Deficiency is now compliant. Follow Up Inspection 2022.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Aug 08, 2022	Dec 08, 2022
Comments: Deficiency is now compliant. Follow Up Inspection 2022.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Aug 08, 2022	Dec 08, 2022
Comments: Deficiency is now compliant. Follow Up Inspection 2022.			

General Comments

Monitoring Inspection this morning at the Q-Plex pool. Swim ratios were observed to be met.

New staff files reviewed. Moving forward ensure all paperwork is in place before staff start work. Discussed with supervisor on site, the option of having staff files in a binder to help keep paperwork organized.

original signed by
Britta Garnett

Signature of Early Learning and Childcare Licensing Staff

July 20, 2023

Date

original signed by
L. Greer

Signature of Operator/Designate

July 20, 2023

Date