

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Moncton Headstart Inc.	Licence Number 2001445	Inspection Date September 16, 2025	
Facility Name Moncton Headstart Early Family Intervention		Telephone Number (506) 858-8252	
Address 1111 Mountain Road Moncton NB E1C 2S9			
Name of Early Learning and Childcare Licensing Staff Sarah Babineau		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Sep 26, 2025	
Comments: During a review of child record files, the Quality Assurance Monitor observed that 2 out of 6 files were missing the address of the medical practitioner. It is recommended that the administrator review all child records and contact parents to update the missing information accordingly.			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Sep 16, 2025	Sep 16, 2025
Comments: The Quality Assurance Monitor observed that one of the baseboard heater had a front plate that was not properly attached and would not stay clipped, posing a safety risk to both children and staff. To temporarily address the issue, the educator applied duct tape to secure the plate until a permanent solution can be implemented. The administrator must ensure that the indoor play area remains safe and clean. The Quality Assurance Monitor recommends that the administrator must find a permanent solution to either repair the heater or remove it from the wall entirely. Deficiency is now compliant			

General Comments

The Quality Assurance Monitor is on site for a monitoring inspection.

The following elements were verified:

- Child records
- Signed consent in the child files
- Incident Records
- Washrooms
- Storage Space
- Diaper changing

The Quality Assurance Monitor had a discussion with an educator regarding the labeling of individual storage space for diapers, creams, and wipes for each child who is not toilet trained. The educator explained that the diapers had been donated to the center and that all children use them. The Quality Assurance Monitor

General Comments

recommended that if a child requires a specific brand of diapers due to an allergy, a separate bin labeled with the child's name must be provided to ensure proper storage and identification.

The Quality Assurance Monitor observed that the potty seat had been placed in the bathroom sink. The Quality Assurance Monitor brought this to the educator's attention, and the educator took immediate action to sanitize both the seat and the sink in the bathroom. To prevent this from happening again, the Quality Assurance Monitor recommended installing a hook on the wall for proper storage of the potty seat.

The Quality Assurance Monitor observed arrival transitions, morning snack, sensory bin with sand and insects, child-led activities including fort building, and group time. Positive interactions were noted, with the educator engaging with children and encouraging participation throughout the day.

Ratio is respected at the time of the visit.

original signed by
Sarah Babineau

Signature of Early Learning and Childcare Licensing Staff

September 17, 2025

Date

original signed by
Lynn Tozer

Signature of Operator/Designate

September 17, 2025

Date