

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Moncton Headstart Inc.	Licence Number 2001445	Inspection Date May 13, 2025	
Facility Name Moncton Headstart Early Family Intervention		Telephone Number (506) 858-8252	
Address 1111 Mountain Road Moncton NB E1C 2S9			
Name of Early Learning and Childcare Licensing Staff Veronique Berube		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	May 13, 2025	May 13, 2025
Comments: While verifying the staff members file, the Quality Assurance Monitor observed in one staff's file the signed description of duties and responsibilities is missing. A copy was signed and placed in the staffs file during the inspection. Deficiency is now compliant.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	May 13, 2025	May 13, 2025
Comments: One bottle of shaving cream was found in a cupboard out of reach of the children however it was not locked. All toxic products, chemical products and cleaning supplies must be locked and made inaccessible to the children. The bottle of shaving cream was placed in the designated locked area. Deficiency is now compliant.			
45(3) If a child has or may be affected by a disease that is required to be reported under the Public Health Act and the regulations under that Act by the operator of a licensed facility, the operator shall (a) complete the forms provided by the Minister.	45(3)(a)	May 13, 2025	May 13, 2025
Comments: During the renewal inspection, one child had a student illness that needed to be sent home and that required a management of potential illness completed. The administrator advised the Quality Assurance Monitor that the form will be filled out later and sent home to sign in the at the afternoon drop off. The Quality Assurance Monitor asked for the potential illness to be filled before leaving the facility. Deficiency is now compliant.			
46(1) An operator of a licensed facility shall only administer medication to a child receiving services at the licensed facility in the following cases: (a) the medication is provided by the child's parent or guardian.	46(1)(a)	May 13, 2025	May 13, 2025
Comments: While verifying the designated locked medication area in the kitchen, the Quality Assurance Monitor observed a bottle of Benadryl. The Quality Assurance Monitor asked if it was a child's medication or the facility that provides this medication to the children. The administrator informs the Quality Assurance Monitor that the facility provides this medication. Only acetaminophen can be provided by the facility with the oral consent of the parent. Deficiency is now compliant.			
51(3) The operator of a licensed facility shall (c) forward the original to the Minister within 24 hours of the incident.	51(3)(c)	May 15, 2025	May 13, 2025

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: The Quality Assurance Monitor observed the incident report form completed for the outbreak declared however a copy was not sent to the department. The operator must advise the department withing 24h of a reportable incident. A copy of the incident report was sent later at the end of the day. Deficiency is now compliant. Deficiency is now compliant			

<p>General Comments</p> <p>The Quality Assurance Monitor is on site to complete the renewal inspection. The ratio was respected during the inspection.</p> <p>The QAM observed an expired EpiPen in a classroom. The QAM had a discussion with the administrator to transmit the information to the parents in order for them to bring a new EpiPen.</p> <p>While doing the renewal inspection, the children were observed eating their breakfast and playing in the indoor play area. Two classrooms also had parents visiting for the day. The Quality Assurance monitor observed the children playing with the educators, in one classroom the educator sang song and engaged the children in movements with the songs. The children were also observed transitioning to the outdoor play area before and after eating lunch. A group of children were observed sleeping while the others went to play outside. Positive interactions were observed between the educators and the children.</p>

original signed by Veronique Berube	May 15, 2025
_____ Signature of Early Learning and Childcare Licensing Staff	_____ Date
original signed by Lynn Tozer	May 15, 2025
_____ Signature of Operator/Designate	_____ Date