

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Moncton Headstart Inc.	Licence Number 2001445	Inspection Date September 21, 2021
Facility Name Moncton Headstart Early Family Intervention		Telephone Number (506) 858-8252
Address 1111 Mountain Road Moncton NB E1C 2S9		
Name of Early Learning and Childcare Licensing Staff Véronique Landry		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
11(c)(ii) The qualifications and training requirements for administrators and educators are as follows: (c) at a full-time or part-time early learning and childcare centre, (ii) on and after July 1, 2020, (A) at least 50% of educators must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister, and (B) an administrator must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister.	11(c)(ii)	Oct 08, 2021	
Comments: The administrator must hold an ECE certificate of the equivalency. An exemption request will be submitted to the Quality Assurance Monitor accompanied with a plan to reach compliance by June 2022.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Sep 30, 2021	
Comments: A new description must be added to the administrators file. A description is being drafted at this time.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Sep 21, 2021	Sep 21, 2021
Comments: A new statement was signed on site. Deficiency is now compliant.			

General Comments
Quality Assurance Monitor was on site for a monitoring inspection while one class was on site. Quality Assurance Monitor observed a calm snack time.
Incident report policies and staff files were reviewed and all classrooms were visited.

original signed by
Véronique Landry

Signature of Early Learning and Childcare Licensing Staff

September 21, 2021

Date

original signed by
Tracy Arnand

Signature of Operator/Designate

September 21, 2021

Date