



Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Sunbury West Headstart Inc.	Licence Number 2000671	Inspection Date September 05, 2024	
Facility Name Sunbury West Headstart		Telephone Number (506) 368-2900	
Address 5 Pride's Landing Road Fredericton Junction NB E5L 1Y1			
Name of Early Learning and Childcare Licensing Staff Lindsay Lewis		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
6(1) An application for the renewal of a licence shall be made at least 90 days before the expiration date of the licence.	6(1)	Sep 13, 2024	
Comments: Operator stated they would submit Renewal Application by end of the day.			

General Comments
Licensing Staff arrived at the Facility to perform a Monitoring Inspection and collect the Renewal Application. Upon arrival, the Operator informed Licensing Staff the children are not in program this week, they will be returning on September 10th. During today's visit, the Operator reached out to the Board Member who is responsible for the Renewal Application. Board Member stated they will have the Application submitted by end of day today.

original signed by
Lindsay Lewis

Signature of Early Learning and Childcare Licensing Staff

September 05, 2024

Date

original signed by
Laurel Carr

Signature of Operator/Designate

September 05, 2024

Date