

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator College Hill Early Learning Co-operative Limited	Licence Number 518031	Inspection Date August 31, 2021
Facility Name College Hill Early Learning Cooperative Ltd.		Telephone Number (506) 458-2883
Address 850 Montgomery St Fredericton NB E3B 2X9		
Name of Early Learning and Childcare Licensing Staff Tanya Gaudet		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Aug 27, 2021	
Comments: While licensing staff was reviewing the staff files, it was noted that a number part-time staff members need to sign off on their job description and responsibilities. Please ensure the appropriate files are updated with a job description and responsibilities.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Aug 20, 2021	
Comments: While licensing staff was observing in the classrooms, it was noted that some cleaning supplies were kept out of reach of children however, these products are required to be secured behind a cabinet or closet that is locked with a lock and key.			
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (a) labelled with the name of the child.	40(1)(a)	Aug 27, 2021	
Comments: When observing the children on the outdoor playground, it was noted that all children have access to their water bottles however, not all water bottles were labelled with the children's names. Please ensure that all water bottles are labelled with the children's names to avoid children drinking from their friends water bottle.			

General Comments
Licensing staff was screened for Covid-19 upon arrival. The centre has decided to maintain the screening process even though the province has moved into the "green phase."
Licensing began observations in the infant room on the day of the licensing renewal visit. The infants were engaging in free play when licensing staff arrived. Shortly thereafter, the educators and infants prepared for outdoor play. While outdoors, the babies were provided with sidewalk chalk where they began to engage in a mark making activity on the outdoor chalkboard. One of the babies drew a straight line, modeling after their educator's drawing, while another baby explored the different colours of the chalk by drawing many lines very close together. The end product looked very much like a rainbow.

## General Comments

The educators were very engaging with the children, all the while, encouraging the children positively. Licensing staff heard the following during this activity: "Your picture is beautiful", "I love all the colours you are using", along with many more words of encouragement. The educators allowed the infants to extend the learning experience by allowing the children to use a tree trunk as their canvas. Well done!!

Licensing staff also reviewed the learning story binders in the infant room and the learning stories were filled with learning experiences and how they pertain to the New Brunswick Curriculum Framework for Early Learning and Child Care. This is a wonderful resource for parents to see what their children are doing all day while in care. Well done!

Licensing staff observed the two, three, four and five year old children engage in outdoor play after leaving the infant children. The two year old group was loving the sand box while the three year old children primarily played on the stationary equipment located in one corner of the outdoor environment. The four and five year old children were having fun taking turns jumping off a raised tunnel located in a different area of the very large outdoor play yard. All of the educators were seen engaging with, and encouraging, the children positively. An educator relayed to licensing staff that they are trying to get as much outdoor play time in before it gets too hot to play outside. This is a wonderful example of having flexibility in scheduling to meet the needs of the children.

At approximately 11:15am, the children and educators made their way indoors to wash up for lunch. After the two year old children were all washed up for lunch the children sat down at their tables and looked at a book until lunch was ready. Once the three year old children were finished washing up for lunch, they sat down on a carpet while an educator read them a story until lunch was served. The lunch menu on the day of the licensing inspection was homemade chicken noodle soup, crackers, biscuits, mandarin oranges and milk. The lunch that was served on this day was homemade chicken noodle soup, which looked and smelled delicious, along with home made biscuits, crackers, water and milk along with applesauce for dessert. Licensing staff relayed to the chef and director of the centre that if there are any alterations to the menu, the menu posted on the communication board must reflect the changes so that parents are made aware of the changes.

While licensing staff was observing the children on the playground, it was noted that all children had access to their water bottles however, not all water bottles were labelled with the children's names. Please ensure that all water bottles are labelled to ensure the appropriate child is drinking from their water bottle.

Licensing staff also observed that the outdoor playground had an adequate amount of protective surfacing however, please ensure that pea rock is raked on a regular basis to ensure that it is dispersed appropriately around the stationary equipment in order to meet regulation according to the Canada Consumer Product Safety Act or the Manufacturers recommendations made for that piece of stationary equipment.

When licensing staff was observing the two and three year old children in their very large classroom, it was noted by this room is essentially operating as a mixed age grouping. It was also noted that the child-to-staff ratio within each age group was maintained, as per Early Childhood Services Act however, according to the Operator Manual, it states in section 8.1.3 Child-to staff ratio for mixed age group, Regulation 10(6) The number of children grouped at a full-time or part-time early learning and childcare centre shall not be more than the number that requires two educators. Licensing staff noted that even though the individual age groupings staff-to-child ratio was maintained, the child-to-staff ratio for a mixed age grouping was not being maintained as the child-to-staff ratio calculation for the two and three year old children was 2.525 which means that this mixed age grouping would require three educators.

The licensing staff team are aware of this and will be collaborating with the centre to reach a solution regarding this.

original signed by  
Tanya Gaudet

Signature of Early Learning and Childcare Licensing Staff

August 31, 2021

Date

original signed by  
Sarah McConnell

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Signature of Operator/Designate

August 31, 2021

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Date