

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator The Preschool Centre Inc.	Licence Number 508114	Inspection Date November 30, 2021
Facility Name The Preschool Centre on Clark Street		Telephone Number (506) 458-8981
Address 125 Clark Street Fredericton NB E3A 2W8		
Name of Early Learning and Childcare Licensing Staff Megan Munden		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Nov 30, 2021	
Comments: Please ensure these are completed prior to the educator's first day of work			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Nov 30, 2021	
Comments: Please ensure these are completed prior to the educator's first day of work			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Nov 30, 2021	
Comments: One room had incomplete attendance forms. Please ensure that all children are signed out and forms are completed daily.			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Nov 30, 2021	
Comments: Please see comments below			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Nov 30, 2021	
Comments: Locked cabinets must remain locked at all times, even if inaccessible to children.			
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (c) stored separately for each child.	40(1)(c)	Nov 30, 2021	
Comments: Children's nap sheets and blankets must be stored separately for each child.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
45(3) If a child has or may be affected by a disease that is required to be reported under the Public Health Act and the regulations under that Act by the operator of a licensed facility, the operator shall (a) complete the forms provided by the Minister.	45(3)(a)	Nov 30, 2021	
Comments: Please ensure these are completed in full and all required fields are filled in.			

General Comments
<p>On the day of my visit, I was greeted by the administrator and given a tour of the facility and introduced to staff.</p> <p>The front door and a number of the rooms have been painted and this is a great improvement.</p> <p>I observed a variety of Christmas art projects around the centre that children have recently created. During the morning, children were happily engaged in outdoor play, playdough, reading stories and signing songs.</p> <p>Diapering procedures are being followed and infants/toddlers have their items stored separately, however one room does require the changing table shelves to have a good cleaning/wipe down.</p> <p>It was also noted that a small cupboard inaccessible to the children is equipped with a lock hinge but the lock itself was missing. When this was brought to the attention of the educator she said it is normally locked and she attempted to look for the lock but could not locate it. All other locked cupboards in the facility were properly locked.</p> <p>Attendance records were checked and one room had incomplete attendance records from last week. Please ensure attendance records are always completed daily. There were also Potential Illness Forms and Return After Exclusion Forms that were in the back of the clipboard from earlier in the month that were partially filled out. These must be completed in full and placed in the child's file.</p> <p>I also observed in one room that the children's nap cots were stored vertically and separated but their bedding (sheets and blankets) were all unfolded, all together on a shelf in a big pile. Children's personal belongings must be stored separately.</p> <p>There are a number of allergies/dietary intolerances/restrictions in the rooms and these are posted. A severe allergy is present in one of the rooms and educators have educated themselves and worked with kitchen staff and administration to create a plan.</p> <p>While reviewing new staff files, it was noted that two new educators were missing their staff signed statement and job description/responsibilities.</p> <p>I observed lunch being served in one of the rooms and lunch was fish sticks, potato wedges, cucumber and apple slices and milk. This was the correct meal according to the menu posted for parents.</p>

original signed by  
Megan Munden

Signature of Early Learning and Childcare Licensing Staff

November 30, 2021

Date

original signed by  
Jennifer Coffin

Signature of Operator/Designate

November 30, 2021

Date