

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator The Fredericton YMCA Inc.	Licence Number 504005	Inspection Date June 08, 2022
Facility Name YMCA Park St ASP		Telephone Number (506) 462-3000
Address 111 Park Street Fredericton NB E3A 2J6		
Name of Early Learning and Childcare Licensing Staff Tanya Gaudet		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jun 10, 2022	
Comments: While reviewing staff files it was noted that that there wasn't a Job Description in the staff file. Please ensure that all staff files are complete with the required documentation.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Jun 10, 2022	
Comments: While reviewing staff files it was noted that that there wasn't a staff signed statement that the staff has signed that they have read and understood the staff handbook or Early Childhood Services Act in the staff file. Please ensure that all staff files are complete with the required documentation.			

<p><b>General Comments</b></p> <p>Licensing staff arrived at the licensed facility on June 7th 2022 to conduct the license renewal inspection. Upon arriving at the licensed facility, the children were on their way outside to play on the school playground.</p> <p>At approximately 3:00pm, the children and educator went indoors to greet the older children.</p> <p>The educator relayed to licensing staff that the children engaged in a painting activity before licensing staff arrived at the school. The painting creations were drying on the table when we went back indoors.</p> <p>The children were happy while engaged in play activities indoors and outdoors.</p> <p>All children's files were complete with all required information and documentation.</p> <p>Licensing staff noted that the staff file was missing a job description and a statement that the staff has read and understood the Early Childhood Services Act. Please ensure all staff files are complete with all required documentation.</p>
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original signed by  
Tanya Gaudet

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Signature of Early Learning and Childcare Licensing Staff

June 08, 2022

\_\_\_\_\_  
Date

original signed by  
Brittany Hunter

\_\_\_\_\_  
Signature of Operator/Designate

June 08, 2022

\_\_\_\_\_  
Date