

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator The Petitcodiac Boys & Girls Club Inc.	Licence Number 394034	Inspection Date May 11, 2023	
Facility Name Petitcodiac Boys & Girls Club's Early Learning Centre		Telephone Number (506) 756-2841	
Address 45 Corey Avenue Petitcodiac NB E4Z 4G3			
Name of Early Learning and Childcare Licensing Staff Sophie Powers		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
10(1) The number of educators that are required for a group of children of mixed ages receiving services at a full-time or part-time early learning and childcare centre is calculated as follows: (a) by multiplying the number of children of the same age by the corresponding factor set out in Schedule A; and (b) by adding the results obtained under paragraph (a).	10(1)	May 11, 2023	May 11, 2023
Comments: Child to staff ratio was not respected in one classroom. Child to staff ratio must be maintained at all times in mixed age group. One child was immediately moved to another class. Deficiency is now compliant			
10(6) The number of children grouped at a full-time or part-time early learning and child- care centre shall not be more than the number that requires two educators.	10(6)	May 11, 2023	May 11, 2023
Comments: The number of children in a group required more than 2 educators. The maximum number of children in a group must not exceed the requirements for 2 educators. One child was immediately moved to another class. Deficiency is now compliant			
11 The qualifications and training requirements for administrators and educators are as follows: (b) educators must have successfully completed the Introduction to Early Childhood Education course or hold an Early Childhood Education Certificate.	11(b)	May 11, 2023	May 11, 2023
Comments: One educator did not hold a certificate for her ECE nor successfully complete the Introduction to Early Childhood Education. All educators must have successfully completed the Introduction to Early Childhood Education Certificate or hold an Early Childhood Education Certificate. While Quality Assurance monitor was still on site, administrator printed a copy of the educator's ECE certificate. The certificate was inserted immediately in the educator's file. Deficiency is now compliant			
12(0.1)(a)(i-iii) In subsection (1), an operator of a licensed facility includes: (a) in the case of a criminal record check or a vulnerable sector check, as the case may be, (i) in the case of a corporation or unincorporated association, the directors, (ii) in the case of a partnership, the partners, and (iii) in the case of a limited partnership, the general partners;	12(0.1)(a)(i-iii)	May 17, 2023	
Comments:			

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(0.1)(b)(i-iii) In subsection (1), an operator of a licensed facility includes: (b) in the case of a check with the Department of Social Development, (i) in the case of a corporation or unincorporated association, the directors who have contact with children receiving services in the facility or who manage the finances of the facility, (ii) in the case of a partnership, the partners who have contact with children receiving services in the facility or who manage the finances of the facility, and (iii) in the case of a limited partnership, the general partners who have contact with children receiving services in the facility or who manage the finances of the facility.	12(0.1)(b)(i-iii)	May 17, 2023	
Comments:			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	May 11, 2023	May 11, 2023
Comments: One educator did not hold a certificate for her ECE nor successfully complete the Introduction to Early Childhood Education. All educators must have successfully completed the Introduction to Early Childhood Education Certificate or hold an Early Childhood Education Certificate. While Quality Assurance monitor was still on site, administrator printed a copy of the educator's ECE certificate. Deficiency is now compliant			

General Comments
<p>Quality Assurance Monitor was on site for a follow-up inspection in regard to regulation 12(0.1).</p> <p>All members of the Board of Directors have not obtained a CRC or VSC as the case may be. Eligible members of the Board of Directors have not obtained a SD check. Checks are required immediately in accordance with the Regulations, as communicated on Sept 2, 2022.</p> <p>During a monitoring visit on February 16, 7 days were given to comply. During a follow up inspection visit on March 9, another 14 days was given to comply. A follow-up via email was made on April 13. Since then, Quality Assurance Monitor received the CRC and VSC of one member of the Board of directors.</p> <p>Checks must be placed in their files at the facility and copies submitted to the Department to confirm compliance.</p>

original signed by
Sophie Powers

Signature of Early Learning and Childcare Licensing Staff

May 11, 2023

Date

original signed by
Lindsay Lounsbury

Signature of Operator/Designate

May 11, 2023

Date