

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator SALISBURY BOYS & GIRLS CLUB INC.	Licence Number 333020	Inspection Date July 21, 2020
Facility Name SALISBURY BOYS AND GIRLS CLUB		Telephone Number (506) 372-5873
Address 2699 Fredericton Road Salisbury NB E4J 2E1		
Name of Early Learning and Childcare Licensing Staff Erin MacLaggan		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Jul 31, 2020	
Comments: Some of the audited files have incomplete addresses for the emergency contacts. Must have civic number, street and city.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Jul 21, 2020	
Comments: The reason code for absences must be used, for every child who is absent. Children on vacation would be recorded as 8 'not illness related'.			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Jul 31, 2020	
Comments: Drills were not recorded as completed in Dec 2019, Feb & June 2020. Drills must be completed monthly. Recommend drills are conducted when both preschool & school age children are present.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Jul 21, 2020	
Comments: Shaving cream in an unlocked cupboard and bathroom cleaner on top of a shelf must be placed in a locked cupboard. The kitchen and washroom cupboards that contain toxic products were fastened with child-safety tabs however these cupboards must be locked with lock & key / code.			

General Comments
Quality Assurance Monitor observed positive interactions between staff and children while in the outdoor play area. Staff member used positive guidance practices (soft tone and encouragement) with children when redirection was needed.

original signed by
Erin MacLaggan

July 21, 2020

Signature of Early Learning and Childcare Licensing Staff

Date

Signature of Operator/Designate

Date