

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Moncton Boys and Girls Club Inc.	Licence Number 327006	Inspection Date August 24, 2020	
Facility Name LITTLE TREASURES CHILD CARE		Telephone Number (506) 387-8044	
Address 15 Everett Street Moncton NB E1C 3Z6			
Name of Early Learning and Childcare Licensing Staff Erin MacLaggan		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Aug 28, 2020	
Comments: A staff member does not have the first aid and CPR training.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Aug 28, 2020	
Comments: The emergency contacts must have complete address information, many of the audited files are missing either the civic number & street name, or the name of the city.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Aug 21, 2020	Aug 21, 2020
Comments: A staff member did not have a file. All staff must have a file with the required information & documents. The Director corrected this during the inspection. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Aug 21, 2020	Aug 21, 2020
Comments: Several staff files were missing the job description. Director corrected during the inspection. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Aug 24, 2020	
Comments: A staff member does not have a complete file. This document is not present. All staff must have a file with the required information & documents.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c )	Aug 28, 2020	
Comments: One of the audited files is missing the consent for medication. Consent must be obtained and placed in the file. Operator must ensure all files have this consent form completed.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (d) permitting the administration of emergency care to the child.	27(d)	Aug 28, 2020	
Comments: The audited files are missing the consent for emergency care. Operator must check all files and ensure that consent is obtained and placed in their files.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	Aug 28, 2020	
Comments: The audited files are missing the consent for outings/excursions off the premises. Operator must check all files and ensure that consent is obtained and placed in their files.			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Aug 21, 2020	
Comments: There is a section of fence that is broken, the top rail is loose and the end is hanging out of the protective cap. Director has a company scheduled to repair the fence in October. Animal waste is present in one area of the play area, children were not present. Waste must be disposed of, and the area disinfected prior to children using the area.			
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	Aug 31, 2020	
Comments: The ground is compacted and the protective surfacing is not at an adequate depth. Ground must be maintained, raked/tilled to loosen. Additional gravel may be required. Children should not use the stationary equipment until corrected.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Aug 21, 2020	Aug 21, 2020
Comments: In one room the cupboard used to store toxic products was unlocked. Was corrected immediately. Deficiency is now compliant			
41(3) An operator of a licensed facility shall (a) post diaper-changing procedures in diaper-changing areas.	41(3)(a)	Aug 24, 2020	
Comments: The diaper changing procedures are not posted in the 2 year old diaper changing area. Must post the updated procedures (when the Act was proclaimed the procedures were updated).			

**General Comments**

Quality Assurance Monitor observed positive interactions between staff and children, use of soft tones and educators sitting at the children's level during interactions.

All classrooms have documentation of their planning and children's learning on display.

Once all deficiencies have been corrected, the Director can email the Quality Assurance Monitor to confirm that they have been corrected.

original signed by  
Erin MacLaggan

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

August 24, 2020

\_\_\_\_\_  
Date

original signed by  
Michelle LeBlanc

\_\_\_\_\_  
Signature of Operator/Designate

August 24, 2020

\_\_\_\_\_  
Date