

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA of Southwestern New Brunswick Inc.	Licence Number 283054	Inspection Date November 20, 2025	
Facility Name YMCA - Forest Glen ASP		Telephone Number (506) 343-3114	
Address 651 Westmorland Road Saint John NB E2J 2H3			
Name of Early Learning and Childcare Licensing Staff Britta Garnett		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Nov 28, 2025	
Comments: Mini Gym: Purposeful planning not evident. Purposeful planning to be visible through materials added to the environment and planned activities that support the children's interests. Purposeful planning to be documented on a weekly/monthly planning sheet, journal, or binder.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Nov 28, 2025	
Comments: One staff member's First/Aid CPR is expired. To be completed. Staff not to be left alone with children until complete and certificate is on file. QA Monitor discussed with administrator on site.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Jul 09, 2025	Nov 20, 2025
Comments: Deficiency is now compliant			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Nov 28, 2025	
Comments: Monthly fire drills not complete (Oct 2025), to be completed each month.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Nov 28, 2025	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: Mini Gym: Board games are lacking pieces; children are not able to play board games due to missing pieces. To be replenished.</p> <p>Dramatic play materials depleted. Examples of items to add, but not limited to costumes, hats, scarves, purses, office supplies, restaurant items, clipboards, cash register, money, pretend food, real life items, loose parts, tools, items that support the children's interests.</p> <p>Art materials have been replenished since last inspection.</p>			

General Comments
<p>Monitoring Inspection:</p> <p>Children observed engaged in a variety of activities this afternoon including art, playdoh, puzzles, science experiments, outdoor play and gym games.</p> <p>Mini Gym: Play materials are unorganized on shelves and are not divided into defined interest centers. The environment is to be decluttered, organized and set-up in a way that encourages children to engage in play. QA Monitor discussed with staff moving shelving closer to tables and chairs to encourage children to sit and engage with materials. Dramatic play materials are becoming in poor repair; to be replaced and replenished. Recommend creating a dramatic play area with real-life materials and an area that is separate for gross motor play. The rug is accumulating dirt and debris to be vacuumed regularly.</p> <p>One group from the Mini Gym did not go outside this afternoon. Ensure each group participates in outdoor play each day for at least one hour.</p> <p>Each child was greeted by staff at arrival and welcomed to the after-school program. Children in the Mini Gym did not wash their hands at arrival or before snack. Ensure hand washing routines are reviewed and implemented with children and staff. Rice cakes and apples were served for snack. Daily attendance records are accurate and reflect all children present. Child-to-staff ratio was observed to be met during Monitoring Inspection. Educators observed conducting frequent headcounts to ensure all children are present. New staff file (3) review was completed. Two new staff files were not on-site during inspection; QA Monitor was able to confirm documents through email. Staff files must be on-site or accessible within a reasonable amount of time.</p>

original signed by  
Britta Garnett

Signature of Early Learning and Childcare Licensing Staff

November 24, 2025

Date

original signed by  
A. Weinstein

Signature of Operator/Designate

November 24, 2025

Date