

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA of Southwestern New Brunswick Inc.	Licence Number 283002	Inspection Date May 22, 2025	
Facility Name YMCA - Rothesay - ASP		Telephone Number (506) 271-1754	
Address 230 Eriskay Drive Rothesay NB E2E 5G7			
Name of Early Learning and Childcare Licensing Staff Britta Garnett		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Nov 25, 2024	May 22, 2025
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Nov 25, 2024	May 22, 2025
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Nov 13, 2024	May 22, 2025
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (i) menu plans and any substitutions.	24(1)(i)	May 26, 2025	
Comments: Menu substitutions not documented. During inspection it was noted that each group of children were given a different snack than what was documented on the menu. Ensure parents are notified of changes to menu on Parent Board daily and substitutions are documented in kitchen.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine.	25(a)	Nov 25, 2024	May 22, 2025
Comments: Deficiency is now compliant			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (b) the weekly menus.	25(b)	Nov 25, 2024	May 22, 2025
Comments: Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (c) instructions regarding evacuation in case of a fire as approved by the fire marshal, deputy fire marshal or fire prevention officer. Comments: Deficiency is now compliant	25(c)	Nov 25, 2024	May 22, 2025
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (d) the name of the administrator. Comments: Deficiency is now compliant	25(d)	Nov 25, 2024	May 22, 2025
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (e) the name and telephone number of the inspector. Comments: Deficiency is now compliant	25(e)	Nov 25, 2024	May 22, 2025
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (f) the name and telephone number of the members of the board of directors, if applicable. Comments: Deficiency is now compliant	25(f)	Nov 25, 2024	May 22, 2025
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly. Comments: Deficiency is now compliant	28(2)	Nov 25, 2024	May 22, 2025
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act. Comments: Deficiency is now compliant	28(3)(a)	Nov 13, 2024	May 22, 2025
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children. Comments: Deficiency is now compliant	30(3)	Mar 03, 2025	May 22, 2025
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair. Comments: Deficiency is now compliant	32(1)(d)	Dec 09, 2024	May 22, 2025
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions. Comments: Playground equipment and swings - surfacing pooling away from fall zones and accumulating under structure. To be raked regularly to ensure surfacing is adequate in fall zone areas.	33(2)	May 28, 2025	
50(2) The operator of a licensed facility shall inform the parent or guardian of a child involved in an incident on the day the incident takes place and shall ensure that the parent or guardian signs the daily log to confirm their awareness. Comments: Some incident logs were observed not to be signed by parents. To be signed.	50(2)	May 28, 2025	

General Comments

Monitoring Inspection:

Children and educators observed engaged in a variety of activities this afternoon including open-ended art, board games, music, building, creating with clay, outdoor play and a puppet show. A variety of materials and invitations are set-up for the children to explore freely. Purposeful planning is evident through documentation on weekly planning sheets. Next steps - to add photos of the children to the main indoor play area.

Snack is set out for the children to serve themselves independently. Cucumbers, carrots, crackers and cheese were served for snack.

General Comments

Handwashing routines observed at arrival and before snack.
Monthly fire drills are documented.
Daily attendance forms were observed to be completed and accurate.
New staff file (3) review was completed; all required documents are in place.

Incident Logs - some incident logs were observed to be missing the facility information. Recommend prepopulating this information before printing incident log forms to allow for staff to complete logs more quickly. Ensure dates include the year.

original signed by
Britta Garnett

Signature of Early Learning and Childcare Licensing Staff

May 26, 2025

Date

original signed by
H. Oldfield

Signature of Operator/Designate

May 26, 2025

Date