

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator The Boys & Girls Club of Saint John, Inc.	Licence Number 258008	Inspection Date October 02, 2020	
Facility Name The Boys & Girls Club of Saint John After School		Telephone Number (506) 634-2011	
Address 1 Paul Harris Street Saint John NB E2L 3V9			
Name of Early Learning and Childcare Licensing Staff Lisa Green		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Oct 09, 2020	
Comments: Medical practitioner information missing from 1 child file (random review of files).			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Oct 09, 2020	
Comments: Address for two emergency contacts missing from 1 child file. One address for emergency contact missing for 1 child file. (Random review of files).			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Oct 09, 2020	
Comments: Job description missing for 2 staff files.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Oct 23, 2020	
Comments: Board room- paint chipped on walls and needs to be repainted.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Oct 09, 2020	
Comments: In games room and dungeon room play kitchens unclean. In board room- cupboard with doors (children using for dollhouse) 2 hinges on right hand door not connected.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Oct 01, 2020	
Comments: Disinfectant wipes on top of cupboard in daycare room and art room. Laundry detergent accessible to children in board room. Toxic products must be kept locked.			

## General Comments

Environments set up providing a choice of materials for children to engage with. Birthday walls within each room are very creative! Access to break out space including the gym and computer room throughout the week further enhances opportunities for children. A balance of indoor and outdoor play was observed to take place during the renewal inspection.

Educators were observed to have positive and engaging relationships with the children in their groups and have adapted well to requirements under COVID-19 ensuring that record keeping is maintained.

Recommendation for first aid kits within rooms: Add additional frequently used items in separate bag to be replenished as needed (i.e. bandaids) this will facilitate ensuring that first aid kits are complete each month when checks are completed.

original signed by

Lisa Green

Signature of Early Learning and Childcare Licensing Staff

October 02, 2020

Date

original signed by

Jill Farrar

Signature of Operator/Designate

October 02, 2020

Date