

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Centenary-Queen Square Day Care Centres Inc.	Licence Number 218001	Inspection Date May 28, 2025
Facility Name Centenary Queen Square Daycare Centre		Telephone Number (506) 693-8080
Address 310 Princess Street Saint John NB E2L 1L5		
Name of Early Learning and Childcare Licensing Staff Kiesha Cobbett		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Jun 11, 2025	
Comments: Review of Staff Files: One staff member requires a new criminal record check. The staff member cannot be left alone with children. Administrator to send copy once obtained.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Jun 11, 2025	
Comments: Review of Child Files: One child is missing the address of one emergency contact. To be added.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jun 11, 2025	
Comments: Review of Staff Files: One staff member requires and updated description of duties and responsibilities. To be added.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	May 28, 2025	
Comments: Toddler A: Attendance records not completed at time of inspection. Children are to be signed in on attendance forms as they arrive.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (c) in compliance with the Canada Consumer Product Safety Act (Canada) and the regulations under that Act.	32(1)(c)	May 28, 2025	May 28, 2025

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Toddler A: Identified choking hazard in Art area. Removed during inspection. Deficiency is now compliant.			
50(1) An operator of a licensed facility shall maintain a chronologically filed daily incident log relating to the health, security and well-being of the children receiving services at the licensed facility.	50(1)	Jun 11, 2025	
Comments: The inspector discussed with the administrator that incident logs are to be filed chronologically by date in a folder or binder so that ELC licensing staff can easily access the information.			

General Comments
<p>A renewal inspection occurred today.</p> <p>The children were observed reading stories, singing and dancing with their educators, coloring, and playing dress-up. Transitions in all rooms ran smoothly. All classrooms were observed going outside where they played with chalk, colored, ran, jumped, and climbed on the climbing structure. The educators were observed having positive interactions with the children. The classroom environments were calm, and all the classrooms had a wide range of open-ended materials that were open and ready for all the children to explore throughout the day.</p> <p>The children were observed washing hands after playing outside and before they had chicken, potatoes, and vegetables for lunch.</p> <p>Nap time routines were observed.</p> <p>Documentation and pictures of the children reflected the children's on-going learning interests. The educators displayed the children's learning in each classroom environment. This allows children to revisit their previous play experiences as well as values the outside play environment.</p> <p>The following records were reviewed: Incident logs, fire drills, and daily attendance sheets.</p> <p>All staff files were viewed, and a random review of the children files was completed.</p>

original signed by  
Kiesha Cobbett

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Signature of Early Learning and Childcare Licensing Staff

May 28, 2025

\_\_\_\_\_  
Date

original signed by  
Emily Cole

\_\_\_\_\_  
Signature of Operator/Designate

May 28, 2025

\_\_\_\_\_  
Date