

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator YMCA of Southwestern New Brunswick Inc.		Inspection Date March 25, 2026
Facility Name YMCA - Fundy Shores - ASP		Licence Number 2024104
Address 1095 Route 790 Hwy Dipper Harbour NB E5J 1W4		Telephone Number (506) 754-5654
Type of Facility Part-time Early Learning and Childcare Centre	Maximum Number of Children 15	Ages of Children SCHOOL-AGE
ELCC Licensing Staff Britta Garnett	Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Apr 03, 2026	
Comments: Purposeful planning not evident. Invitations were not set up for children and planning was not documented. Purposeful planning is to be visible through invitations, materials added to the environment and planned activities that support the children's interests. Purposeful planning to be documented on a weekly/monthly planning sheet, journal, binder or displayed throughout the learning environment.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Apr 03, 2026	
Comments: Signed statement missing from one staff file. To be added. New staff file review.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Apr 03, 2026	
Comments: One educator has not completed First Aid and CPR training. To be completed and certificate added to file. Staff is not to be left alone with children until complete.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Mar 26, 2026	
Comments: Daily attendance records not complete for today. Daily Attendance Records are to be accurate and reflect all children present. Previous comply by date - Oct 29/2025.			

<b>General Comments</b>  Monitoring Inspection:  Children observed engaged in gym games and exploring the indoor play area this afternoon. The children were
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General Comments

riding on scooter boards and plasma cars, playing basketball and building forts with mats in the gym. In the indoor play area, the children engaged in building with magnetic tiles and Lincoln logs. A couple of children played cards and Connect Four with their educator.

In response to recommendations left by QA Monitor at last inspection; a variety of science materials have been added to the environment.

QA Monitor discussed with staff adding one hour of outdoor play to their written daily routine and adding a weekly menu indicator to show which weekly menu is currently being served.

Hand washing routines were not completed by staff or children before snack. Ensure handwashing routines are completed before snack.

Monthly fire drills are documented.

Child-to-staff ratio was observed to be met during Monitoring Inspection.

New staff file (3) review was completed. Ensure administrator's file is on site.

original signed by  
Britta Garnett

March 27, 2026

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Signature of Early Learning and Childcare Licensing Staff

\_\_\_\_\_  
Date

original signed by  
L. Mullins-Buchanan

March 27, 2026

\_\_\_\_\_  
Signature of Operator/Designated staff

\_\_\_\_\_  
Date

*"I hereby acknowledge receipt of this report"*